

MAY 5, 2020

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

MINUTES

MAY 5, 2020

**Hanover Area Junior/Senior High School
Hanover Township, Pennsylvania
May 5, 2020**

NOTE: Due to the mandated closure of schools, and for the health and safety of individuals, the Board of Education held this Regular School Board Meeting using the virtual platform "Zoom".

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held using the virtual platform "Zoom", on Tuesday, May 5, 2020, at 7:00 P.M. The meeting was called to order by the Board Vice-President, Mrs. Stacy Bleich.

MOMENT OF SILENCE:

Mrs. Stacy Bleich, Board Vice-President, stated she would like to take a minute to recognize and have a moment of silence for our past Administrator, Mr. Bill Jones. Thank you.

PLEDGE OF ALLEGIANCE TO OUR FLAG

ROLL CALL OF DIRECTORS:

PRESENT: Stacy Bleich, Vice-President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Frank Ciavarella, Jr., Dr. Vic Kopko, Michael Mazur and Matthew Redick

ABSENT: John J. Mahle, Jr., President and Paul Holmgren

Mr. Rick Stevens, Board Secretary, stated a Quorum was established for the meeting.

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OTHER PEOPLE PRESENT:

Mr. Nathan Barrett, Superintendent, Mr. Robert Kachurak, Business Administrator, and Attorney Jack Dean, Solicitor.

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by Frank Ciavarella, seconded by Michael Mazur: To approve the following minutes and accept the following reports:

- Regular Board Meeting minutes of March 10, 2020
- Special Board Meeting minutes of April 14, 2020
- Luzerne Intermediate Unit Board of Directors Meeting minutes of February 26, 2020

BOARD VOTE: YES: Bleich, Ciavarella, Kopko, Mazur, Potsko, Redick, Stevens.
NO: None ABSENT: Holmgren, Mahle ABSTAIN: None Chair declared the motion carried.

Attorney Jack Dean, School Solicitor, stated before we move forward can we make an announcement that there was an Executive Session held prior to tonight's meeting for personnel purposes.

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SUPERINTENDENT'S REPORT:

Mr. Nathan Barrett, Superintendent, stated as Attorney Dean stated, there was an Executive Meeting earlier and I have submitted my report to the Board.

It was moved by Michael Mazur, seconded by Matthew Redick: To accept the Report of the Superintendent

BOARD VOTE: YES: Bleich, Ciavarella, Kopko, Mazur, Potsko, Redick, Stevens.
NO: None ABSENT: Holmgren, Mahle ABSTAIN: None Chair declared the motion carried.

RECOMMENDATIONS:

GENERAL:

It was moved by Frank Ciavarella, seconded by Dr. Vic Kopko: To approve the following motions:

1. Approve the second and final reading of the new/revised Board Policies:
(Exhibit G-1)
 - Policy #210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
 - Policy #222 Tobacco and Vaping Products
 - Policy #233 Suspension and Expulsion
 - Policy #323 Tobacco and Vaping Products
 - Policy #707 Use of School Facilities
 - Policy #805.2 School Security Personnel
 - Policy #904 Public Attendance at School Events
SAFE2SAY Something Procedures

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2. Amend the 2020-2021 School District Calendar as per Exhibit G-2.

3. Approve the first reading of the following Board Policies and Attachments:
(Note: Second and Final readings will be at the June Board Meeting.)

Policy #006.1 Attendance at Meetings VIA Electronic Communications
Policy #335 Family and Medical Leaves
Policy #335 Attachment – The Families First Coronavirus Response Act
Policy #335 Attachment – Employee Rights – English
Policy #335 Attachment – Employee Rights – Spanish

4. Adopt the Resolution calling for Charter School Funding Reform as per Exhibit G-4.

5. Authorize “Hawkeye Day” on Friday, May 22, 2020. (Exhibit G-5)

6. Approve the request of Luzerne County to use the Jr./Sr. High School for the June election.

7. To approve the Hanover Area Cheerleading Booster Club to charge and collect \$2.00 from parking at Hanover Area Football Games and Playoffs.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #7 ABOVE): YES: Bleich, Ciavarella, Kopko, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: Holmgren, Mahle ABSTAIN: None Chair declared the motions carried.

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FINANCIAL:

It was moved by Joyce Potsko, seconded by Rick Stevens: To approve the following motions:

1. Ratify the following PNC Check Registers: (Exhibit F-1)

2-26-2020 to 4-7-2020

4-9-2020 to 4-23-2020

2. Approve the PNC Check Registers of: (Exhibit F-2)

4-8-2020

4-24-2020

3. Approve the following Treasurer Report:
General Fund

4. Elliott Greenleaf & Dean \$1,384.30
February, 2020
Invoice #154396

5. Approve payment to:

Pugliese, Finnegan Shaffer & Ferentino, LLC \$507.00
February, 2020
Invoice #265912

Pugliese, Finnegan, Shaffer & Ferentino, LLC \$604.50
March, 2020
Invoice #265988

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6. Approve the payment of \$1,820.00 to C.W. Schultz & Son, Inc., for plumbing work at Hanover Green Elementary. This will be paid out of the Capital Projects Fund.

7. Approve the payment of \$897.00 to Cavanaugh Electrical Contracting, Inc., for electrical work at Hanover Green Elementary. This will be paid out of the Capital Projects Fund.

8. Approve the 5-year contract with PenTeleData for the Dark Fiber Line Lease between district schools at a cost of \$1,000/month. PenTeleData was the lowest bidder.

9. Approve the Letter of Engagement between the Hanover Area School District and DeHey McAndrew for the 125 Qualification and Administration of Cash Exchange Plan Agreement and Flexible Spending Accounts Administration. (Exhibit F-9)

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #9 ABOVE): YES: Bleich, Ciavarella, Kopko (Motion #6 and Motion #7 come from the Capital Improvement Fund; and I am a yes on everything.), Mazur, Potsko, Redick, Stevens. NO: None
ABSENT: Holmgren, Mahle ABSTAIN: None Chair declared the motions carried.

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PERSONNEL:

It was moved by Joyce Potsko, seconded by Frank Ciavarella: To approve the following motions:

1. Accept the resignation of Christopher Parker, Varsity Girls Head Basketball Coach. (Exhibit P-1)

2. Approve half-year Medical Sabbatical Leave for Employee #30500, beginning on April 24, 2020.

3. Approve a full year Medical Sabbatical Leave for Employee #30920, effective March 16, 2020.

4. Approve as per the PA School Code, the transfer of 25 sick days from the Scranton School District for Debra Sherman, Special Education Supervisor.

5. Appoint David Jackiel to the 4/hour Cleaner Position #1 at Memorial Elementary.

6. Appoint Robin Demski as a Substitute Per-Diem Cleaner at a rate of \$10.00/hour.

7. Approve the tentative 2020 Graduation List. The final list of graduates will be conferred on June 4, 2020. (Exhibit P-7)

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8. Approve the Memorandum of Understanding between the Hanover Area School District and the Commission on Economic Opportunity for the period October 1, 2020 to September 30, 2022. (Exhibit P-8)

9. Accept, with regret, the resignation of Marcia Moore, Food Service Clerk, effective June 5, 2020. (Exhibit P-9)

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #9 ABOVE): YES: Bleich, Ciavarella, Kopko, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: Holmgren, Mahle ABSTAIN: None Chair declared the motions carried.

NEW BUSINESS:

None

OLD BUSINESS:

None

PUBLIC COMMENTS:

None

