

**Hanover Area School District  
Board of Education**

*Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706*

**Board of Education Regular Meeting  
Tuesday, October 5, 2021**

***Board of Education***

John J. Mahle, Jr, President

Stacy Bleich, Vice-President  
Joyce Potsko, Treasurer  
Paul Holmgren  
Michael Mazur

Rick Stevens, Secretary  
Frank Ciavarella  
Dr. Vic Kopko  
Matthew Redick

Attorney Jack Dean, School Solicitor  
Attorney William Finnegan, School Solicitor

**District Administration**

Nathan Barrett, ***Superintendent***

**Board Representatives**

Frank Ciavarella  
John J. Mahle, Jr.  
Paul Homlgren

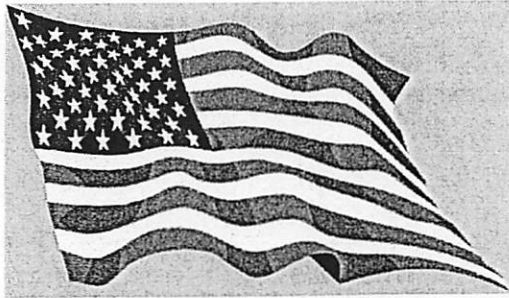
- Luzerne Intermediate Unit 18 School Board
- WBACTC Representative
- WBACTC Alternate

*Hanover Area School District  
Board of Education Special Meeting  
Tuesday, October 5, 2021*

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*CALL TO ORDER – Board President*

*PLEDGE OF ALLEGIANCE*



*ROLL CALL and ESTABLISHMENT OF QUORUM*

- Stacy Bleich*
- Frank Ciavarella, Jr.*
- Paul Holmgren*
- Dr. Vic Kopko*
- John J. Mahle, Jr.*
- Michael Mazur*
- Joyce Potsko*
- Matthew Redick*
- Rick Stevens*

**WORK SESSION**

*Discussion of items to be acted upon at the Board Meeting  
Work Session Adjournment*

**BOARD MEETING**

*Commencement of Board Meeting  
Public input on Board Agenda Action Items only  
Board Action on Agenda Action Items*

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, October 5, 2021*

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APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following minutes and accept the following reports:*

*AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

- *Regular Meeting minutes of September 7, 2021*
  
- *Luzerne Intermediate Unit Board of Directors Regular Meeting Minutes of August 11, 2021.*
  
- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Regular Meeting Minutes of August 16, 2021.*

*Hanover Area School District  
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Tuesday, October 5, 2021*

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following report(s)/actions(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

**Superintendent's Report**

***Recognition of Board Members***

**12 Years of Service**  
*Frank Ciavarella Jr.*

**8 Years of Service**  
*Stacy Bleich*

***Recognition of Students***

**September Student of the Month**  
*Riley Corbett*

*Hanover Area School District  
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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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1. Approve the second and final reading of the following new/updated Board Policies as per Exhibit G-1:

#006	Meetings
#006-BOG-0	Publish, Post and Notify – Board Meetings/Agendas
#146.1	Trauma-Informed Approach
#218.1	Weapons
#218.2	Terroristic Threats
#236.1	Threat Assessment
#246	School Wellness
#247	Hazing
#249	Bullying/Cyberbullying
#252	Dating Violence
#805	Emergency Preparedness and Response
#805.2	School Security Personnel

2. Approve the first reading of the following new/updated Board Policies as per Exhibit G-2:

# 800.1	Electronic Signatures
# 816	District Social Media
# 903	Public Participation in Board Meetings
# 916	Volunteers

3. Approve the following Administrative Regulation/Procedures(s):

#800-AR-1	Records Retention Schedule
	SAFE2SAY Something Procedures

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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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4. Approve the change order request from Luzerne County asking for the Homestead/Farmstead applications to be translated into Spanish to accommodate the Spanish-speaking property owners that receive an application. Exhibit G-4

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Tuesday, October 5, 2021*

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*FINANCIAL RECOMMENDATIONS:*

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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1. Ratify the following PNC check register(s): (Exhibit F-1)  
August 25, 2021 to September 23, 2021
  
2. Approve the PNC check registers of: (Exhibit F-2)  
September 24, 2021
  
3. Elliott Greenleaf & Dean \$3,099.24  
August 2021  
Invoice #159900
  
4. Ratify the Agreement between the Hanover Area School District and Reliable Incorporated, for transportation services, for the period August 1, 2021 to July 31, 2022, as per exhibit F-4.

*Hanover Area School District  
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Tuesday, October 5, 2021*

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***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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1. Approve the September 2021 Salary Adjustments as per the HAEA Union Contract. (Exhibit P-1)
  
2. Approve the September 2021 Tuition Reimbursements as per the HAEA Union Contract. (Exhibit P-2)
  
3. Ratify the following substitutes teachers for the 2021-2022 school year at a rate of \$100/day:  

Richard Gray  
Catherine Luksh  
Kathy Marino
  
4. Ratify the following as Pre-K Counts Teacher Assistants at a rate of \$90.00/day:  

Carrisa Snyder  
Cassandra Williams
  
5. Ratify the Family & Medical Leave (FMLA) for employee #30624, effective August 30, 2021.
  
6. Ratify the Family & Medical Leave (FMLA) for employee #30924, effective October 1, 2021.



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***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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7. Accept the resignation of Jeffrey DeRocco, Elementary Teacher, effective October 5, 2021 as per exhibit P-7.
  
8. Appoint Catherine Nicole Hoskins as Head Varsity Softball Coach for the 2021-2022 school year at a salary of \$3,348.00.
  
9. Appoint Donovan Ray Breeding as Unpaid Athletic Intern for the 2021-2022 school year.
  
10. Approve the Memorandum of Understanding between the Hanover Area School District and the Hanover Area Education Association on Distance Learning/Cyber-education. (Exhibit P-10) - **TABLED**
  
11. Approve the Memorandum of Understanding between the Hanover Area School District and the Hanover Area Education Association pertaining to Employee #31784. (Exhibit P-11) - **TABLED**
  
12. Appoint Charles Middaugh as a Crossing Guard for the 2021-2022 school year.

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*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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13. Appoint Nicole Rinehimer as Substitute Assistant School Nurse at \$26.00/hour.
  
14. Accept, the resignation of Daniel Malloy, District Secondary Principal as per exhibit P-14.
  
15. Approve the request of Maureen Lisman, Elementary Teacher, to take October 14<sup>th</sup> and October 15, 2021 off as UNPAID days, with the understanding that this will not set a precedent or establish a past practice. (Exhibit P-15)
  
16. Appoint Jocelyn Holodick-Reed a Senior Honor Society Advisor at a salary of \$1,077.00, for the 2021-2022 school year.
  
17. Appoint Mary Kennedy a Social Worker, on an as needed basis, at a rate of \$30.00/hour, no benefits. This is a grant funded 1-year position.
  
18. Appoint Amanda Turner as school nurse at a salary to be negotiated, under an emergency certificate to be revisited on an annual basis.
  
19. Appoint Alison Gray as Elementary Teacher at a salary of M, Step 5, \$62,228.

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***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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20. Appoint Haley Gayoski as Pre-K Counts Teacher at a salary of B, Step 1, \$49,328.
  
21. Appoint Mallory Hudak as Title I Mathematics Teacher at a salary of M+60, Step 12, \$80,628.
  
22. Motion to appoint a Title I Reading Teacher. - ***TABLED***

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**NEW BUSINESS:**

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**OLD BUSINESS:**

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**PUBLIC COMMENTS:**

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**FUTURE MEETINGS:**

November Work Session                      Tuesday, November 2, 2021

November Regular Meeting                      Tuesday, November 2, 2021