

**Hanover Area School District
Board of Education**
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706

**Board of Education Work Session
Monday, October 4, 2010**

Board of Education

Anthony Gagliardi, **President**
John Pericci, **Vice-President** Evelyn Evans, **Secretary**
Frank Ciavarella, Jr. David J. Evans
Lorraine Heydt John J. Mahle, Jr.
Frank J. Sorokach, **Treasurer** Joseph Steininger

Attorney George F. Shovlin, **School Solicitor**

District Administration
Anthony Podczasy, **Superintendent**
Thomas R. Cipriano, Jr. **Business Administrator**

Board Representatives

David J. Evans
Evelyn Evans
John J. Mahle
Lorraine Heydt

- Wilkes-Barre Area Career and Technical School
- Luzerne Intermediate Unit 18 School Board
- Alternate WBACTS
- PA School Board Association Legislation

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

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APPROVAL OF MINUTES:

It was moved by: _____

Seconded by: _____

To approve the following minutes: *AYES:* _____ *NOES:* _____

- *Regular Meeting of September 9, 2010*

REPORT OF COMMITTEES:

It was moved by: _____

Seconded by: _____

To approve the following reports: *AYES:* _____ *NOES:* _____

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint
Operating Committee minutes of Monday, September 20, 2010.*

- *Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of
Wednesday, August 18, 2010.*

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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

There are no General Items this month

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: AYES: _____ NOES: _____

1. Approve payment of the following legal fee:

<u>Professional Services Rendered</u> Attorney George Shovlin	\$ 5,004.00
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2. Amend motion #6-Financial from the September 9, 2010 Board Meeting, To approve the Lease of a new mailing machine system and accessories (DM 400), from Pitney Bowes, for a 48 month term @ \$236.80 per month, (State Contract Price).
3. Approve the establishment of a Petty Cash Fund, in the amount of \$100.00, to be held in the Business Office.
4. Authorize the Business Administrator to secure an estimate from Clear Choice Energy on revenue potential through energy savings with the Demand Response Program. There is no contractual obligation to receive this estimate.
5. Approve a one-year Contract with Tri-State Industrial Laundries, Inc., for rental of wet mops (60), at a cost of \$60.00 per month.

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: AYES: _____ NOES: _____

6. Approve the Financial Reports as listed below:
- | | |
|--|---------------|
| a. Check Registers | CR-1 to CR-11 |
| b. Food Service Fund | FS-1 to FS-4 |
| c. General Fund - PNC Bank | GF-1 to GF-9 |
| d. General Fund - M&T Bank | GF-1 to GF-2 |
| e. Junior/Senior High School Activity Fund | JS-1 to JS-5 |
| f. P.S.D.L.A.F. Account | PS-1 to PS-8 |
| g. Real Estate Escrow Account | RE-1 to RE-2 |
| h. E.S.E.A. Title I Account/Federal Projects
Account/State Grants Account | FP-1 to FP-14 |