

**Hanover Area School District  
Board of Education**  
*Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706*

**Board of Education Work Session  
Monday, June 7, 2010**

***Board of Education***

Anthony Gagliardi, **President**  
John Pericci, **Vice-President**      Evelyn Evans, **Secretary**  
Frank Ciavarella, Jr.                  David J. Evans  
Lorraine Heydt                          John J. Mahle, Jr.  
Frank J. Sorokach                      Joseph Steininger

Attorney George F. Shovlin, **School Solicitor**

**District Administration**  
Anthony Podczasy, **Superintendent**  
Thomas R. Cipriano, Jr. **Business Administrator**

**Board Representatives**

David J. Evans      • **Wilkes-Barre Area Career and Technical School**  
Evelyn Evans      • **Luzerne Intermediate Unit 18 School Board**  
John J. Mahle      • **Alternate WBACTS**  
Lorraine Heydt    • **PA School Board Association Legislation**

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:*      *AYES:* \_\_\_\_\_      *NOES:* \_\_\_\_\_

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1. Approve the Fresh Fruit and Vegetable Program Grant (FFVP) as follows for the 2010-2011 school year:

Hanover Green Elementary	\$11,025.60
Lee Park Elementary	\$21,499.92
Lyndwood Elementary	\$19,639.93

2. Approve the CORE (Consortium on Reading Excellence) Professional Development contract for 7<sup>th</sup> and 8<sup>th</sup> grade students for the 2010-2011 school year. Contract will be paid by Special Education and PA PACT funds. (Exhibit G-2)
3. Approve the My Learning Plan Agreement between the Hanover Area School District and the Luzerne Intermediate for the 2010-2011 school year. (Exhibit P-3)
4. Approve the agreement between PA Treatment and Healing (PATH), and the Hanover Area School District for the 2010-2011 school year. (Exhibit G-4)
5. Approve participation in Project RISE Summer School at a cost of \$8/student. The program is held at Luzerne County Community College and shall commence on July 6, 2010 and end on August 13, 2010. (Exhibit G-5)

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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:*      *AYES:* \_\_\_\_\_      *NOES:* \_\_\_\_\_

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6. Approve the School Based Probation Services agreement between the Hanover Area School District and the Luzerne County Juvenile Probation Department for the 2010-2011 school year. (Exhibit G-6)

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*FINANCIAL RECOMMENDATIONS:*

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:      AYES: \_\_\_\_\_      NOES: \_\_\_\_\_*

1.    Approve to keep open all 2009-2010 accounts, including budgetary accounts, of the Hanover Area School District, in order to reconcile books and records so year-end adjustments may be made after June 30, 2010.
  
2.    Approve payment to the Pennsylvania School Boards Association, Inc., for the 2010-2011 Membership Dues, in the amount of \$6,359.22, as per Exhibit F-2.
  
3.    Authorize the Business Administrator, or his designee, to make electronic transfers of funds as follows:
  - a. From and To the Hanover Area School District accounts at PNC Bank
  
  - b. From and To the Hanover Area School District accounts at any other recognized depository:
  
4.    Accept and approve the Tabulation of the Tax Anticipation Note Quotations, in the amount not to exceed \$2,000,000.00, effective July 1, 2010. (Exhibit F-4)
  
5.    Accept Quotation Proposal from \_\_\_\_\_, to issue a Tax Anticipation Note, in the amount of \$2,000,000.00, at a rate of \_\_\_\_\_%, effective July 1, 2010. The total interest and other costs of borrowing for the year is \$ \_\_\_\_\_. (Exhibit F-5)

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*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:      AYES: \_\_\_\_\_      NOES: \_\_\_\_\_*

6.     Approve the Tabulation of the Wilkes-Barre Area Career and Technical Center Bids, for the 2010-2011 School Year, that were publicly opened on April 12, 2010, and approved by the Wilkes-Barre Area Career and Technology Center Joint Operating Committee, at their Board Meeting held May 17, 2010, and to award such bids and keep within the 2010-2011 Budget. (Exhibit F-6 will be available for review at the Work Session)
  
7.     Award the following insurances, for the 2010-2011 School Year, to Frank P. Crossin Agency, Inc., for the period July 1, 2010 to June 30, 2011, in the amounts listed below:

(1) Fire, Liability, School Board and Liability Bonds Insurance	\$ 78,079.00
(2) Workers' Compensation Insurance	\$ 71,835.00
(3) Athletic Insurance (Year)	\$ 8,076.00
(4) Student Insurance (School-Time Coverage)	\$ 27.00
(Cost per student) (24-Hour Coverage)	\$ 103.00
  
8.     Approve and acknowledge the Low Bid List for the 2010-2011 School Year, for the bids that were publicly opened on April 6, 2010. (Exhibit F-8 will be available for review at the Work Session)
  
9.     Approve the purchase of plastic lockers for the Boys and Girls Locker Room, from P.E.M. Company, in the amount of \$23,670.45, paid through the Hanover Area School District Capital Projects Fund. (Exhibit F-9)

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*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:      AYES: \_\_\_\_\_      NOES: \_\_\_\_\_*

10. Acknowledge approval of PDE-3074 (a) Form by the Pennsylvania Department of Education, on May 13, 2010, for the following Project:  
(Exhibit F-10)

Provide and Install EXACQ Vision Based Megapixel IP CCTV System

11. Accept and approve the Tabulation of Bids to provide and install EXACQ Vision Based Megapixel IP CCTV System, that were publicly opened on June 7, 2010. (Exhibit F-11 will be available for review at the Work Session.
12. Award the Bid to provide and install EXACQ Vision Based Megapixel IP CCTV System, to \_\_\_\_\_, in the total bid amount of \$ \_\_\_\_\_, as per Exhibit F-12 – pending.
13. Approve the Luzerne County IT Department to generate tax bills and duplicates and to print and mail tax bills and duplicates for the 2010-2011 School Year, as per Exhibit F-13.
14. Approve the response to the Audit Findings in the Auditor General's Audit Report for the fiscal years ending June 30, 2006 and 2005. (Exhibit F-14)



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*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:      AYES: \_\_\_\_\_      NOES: \_\_\_\_\_*

19. Approve the Contractual Agreement between Hanover Area School District and Central Tax Bureau of Pa., Inc. (CENTAX) and/or Don Wilkinson Agency, Inc. (DWA), allowing them to give information to the Pennsylvania Department of Revenue on the School District's behalf.
  
20. Acknowledge correspondence from Anthony Alu, Director of Assessments, Luzerne County Board of Assessment Appeals, dated May 1, 2010, regarding the Certified 2010 Homestead/Farmstead Report. (Exhibit F-20)
  
21. Award the Mop and Mat Cleaning Services to Tri-State Industrial Laundries, Inc., as follows: (Exhibit F-21)

July 1, 2010 through June 30, 2011	\$2,273.50
July 1, 2011 through June 30, 2012	\$2,273.50
  
22. Appoint the following as Depository of the Hanover Area School District Funds, for the period July 1, 2010 to June 30, 2011:

Manufacturers and Traders Trust Company (T/A M&T Bank)



