

**Hanover Area School District
Board of Education**
*Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706*

**Board of Education Work Session
Monday, June 1, 2009**

Board of Education

Anthony Gagliardi, **President**
David J. Evans, **Vice-President** Evelyn Evans, **Secretary**
Peter Halsey Lorraine Heydt
John J. Mahle, Jr. John Pericci
Frank J. Sorokach Anthony Spinozza

Attorney Joseph J. Van Jura, **School Solicitor**

District Administration
Anthony Podczasy, **Superintendent**
Joseph P. Kochuba, C.P.A., **Business Administrator**

Board Representatives

David J. Evans • **Wilkes-Barre Area Career and Technical School**
Anthony Spinozza • **Luzerne Intermediate Unit 18 School Board**
John J. Mahle • **Alternate WBAVTS**
Lorraine Heydt • **PA School Board Association Legislation**

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Approve the Fresh Fruit and Vegetable Program Grant (FFVP) for Hanover Green Kindergarten Center (\$11,712.20) and Lee Park Elementary School (\$20,007.80) for the 2009-2010 school year. (Funds will be used for wellness/fresh fruit/ vegetable snack for grades K-2).

2. Approve the Pennsylvania Fish and Boat Commission FFAC Grant for \$5,000 for the 2009-2010 school year. Grant to initiate a Bass Fishing Club for High School Students. (Exhibit G-2)

**HANOVER AREA SCHOOL DISTRICT
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RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

1. Approve to keep open all 2008-2009 accounts, including budgetary accounts, of the Hanover Area School District, in order to reconcile books and records so year-end adjustments may be made after June 30, 2009.

2. Approve the Tabulation of the Wilkes-Barre Area Career and Technical Center Bids, for the 2009-2010 School Year, that were publicly opened on April 8, 2009, and approved by the Wilkes-Barre Area Career and Technology Center Joint Operating Committee, at their Board Meeting held May 18, 2009, and to award such bids and keep within the 2009-2010 Budget. (Exhibit F-2 will be available for review at the meeting.)

3. Approve payment to the Pennsylvania School Boards Association, Inc., for the 2009-2010 Membership Dues, in the amount of \$5,708.87, as per Exhibit F-3.

4. Award the following insurances, for the 2009-2010 School Year, to Frank P. Crossin Agency, Inc., for the period July 1, 2009 to June 30, 2010, in the amounts listed: (Exhibit F-4)

(1) Fire, Liability, School Board and Liability Bonds Insurance	\$84,027.00
(2) Workers' Compensation Insurance	\$113,578.00
(3) Athletic Insurance (Year)	\$7,548.00
(4) Student Insurance (School-Time Coverage)	\$27.00
(Cost per student) (24-Hour Coverage)	\$103.00

5. Approve payment of the following legal fees: (Exhibit F-5)

<u>Professional Services Rendered</u> Attorney Joseph J. Van Jura (for the period April 28, 2009 through May 27, 2009)	\$4,666.10
Marshall, Dennehey, Warner, Coleman & Goggin, PC (for the period 1/16/2009 to 2/13/2009)	\$171.00

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RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

6. Accept and approve the Tabulation of the Tax Anticipation Note Quotations, in the amount not to exceed \$2,000,000.00, effective July 1, 2009. (Exhibit F-6-forthcoming)

7. Accept Quotation Proposal from _____ to issue a Tax Anticipation Note, in the amount of \$2,000,000.00, at a rate of _____%, effective July 1, 2009. The total interest and other costs of borrowing for the year is \$ _____. (Exhibit F-7-forthcoming)

8. Award the Summer Computer Cleaning, for the 2009-2010 School Year, to Northeast Micro, as follows: (Exhibit F-8)

	<u>Unit Price</u>
Computers	\$12.75 per unit
Dot Matrix Printers	\$20.00 per unit
Laser Printers	\$29.00 per unit
Ink Jet Printers	\$15.00 per unit

9. Approve the Wilkes-Barre Area Vocational-Technical School 2009-2010 Operating Budget and Adoption of the Budget Resolution, as per Exhibit F-9.

10. Approve payment to Luzerne Intermediate Unit #18 for the Wide Area Network (WAN) Service Agreement for the 2009-2010 School Year, and three (3) additional megabits per second, for the 2009-2010 School Year, in the amount of \$27,356.28, as per Exhibit F-10.

11. Approve purchase of a John Deere TH 6x4 Gator Traditional Series Utility Vehicle, in the amount of \$6,898.41, as per State Contract Price, through the PSDLAF Construction Fund. (Exhibit F-11)

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RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

12. Approve purchase of a Battery Back-Up for Network Servers and Phone Services, in the amount of 18,665.00, purchased through PEPPM/ Co-Stars; paid through the PSDLAF Construction Fund. (Exhibit F-12)

13. Discuss KOZ.

14. Approve the Luzerne County IT Department to generate tax bills and duplicates for the 2009-2010 School Year, as per Exhibit F-14.

15. Acknowledge correspondence from Anthony Alu, Director of Assessments, Luzerne County Board of Assessment Appeals, dated May 1, 2009, regarding the Certified 2009 Homestead/ Farmstead Report. (Exhibit F-15)

16. Informational: Correspondence from Attorney Van Jura regarding Victor Kopko & Diane Kopko v. Luzerne County Board of Assessment Appeals, et al, No. 2417-2009. (Exhibit F-16)

17. Informational: Correspondence from Attorney Van Jura regarding Reading Blue Mountain & Northern Railroad v. Luzerne County Board of Assessment Appeals, et al, No. 2115-2009. (Exhibit F-17)

18. Approve the Financial Reports as listed below:
 - a. Data Processing DP-1 to DP-6
 - b. Food Service Fund FS-1 to FS-9
 - c. General Fund GF-1 to GF-19
 - d. Junior/Senior High School Activity Fund JS-1 to JS-6
 - e. P.S.D.L.A.F. Account PS-1 to PS-11
 - f. Real Estate Escrow Account RE- 1
 - g. E.S.E.A. Title I Account/Federal Projects Account/
State Grants Account FP-1 to FP-17
 - h. OTHER FINANCIAL REPORTS:
William H. & Ruth W. Young Scholarship Fund SC-1 to SC-6