

**Hanover Area School District
Board of Education**
*Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706*

**Board of Education Work Session
Monday, January 12, 2009**

Board of Education

Anthony Gagliardi, **President**
David J. Evans, **Vice-President** Evelyn Evans, **Secretary**
Peter Halsey Lorraine Heydt
John J. Mahle, Jr. John Pericci
Frank J. Sorokach Anthony Spinozza

Attorney Joseph J. Van Jura, **School Solicitor**

District Administration

Anthony Podczasy, **Superintendent**
Joseph P. Kochuba, C.P.A., **Business Administrator**

Board Representatives

David J. Evans • **Wilkes-Barre Area Vocational-Technical School**
Peter M. Halsey • **Luzerne Intermediate Unit 18 School Board**
John J. Mahle • **Alternate WBAVTS**
Lorraine Heydt • **PA School Board Association Legislation**

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Approve the following Federal and State Grants for the 2008-2009 school year from the Pennsylvania Department of Education:

Title I School Improvement \$183,000

Lyndwood/Memorial School Improvement

Title IID Competitive Grant \$69,125

Enhancing Education Through Technology

AED Alternative Education \$15,132

2. Approve the ESL Contract for Service Agreement with Luzerne Intermediate Unit for the 2008-2009 school year. (Exhibit G-2)

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RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: **AYES:** **NOES.**

<i>BUSINESS ADMINISTRATOR'S REPORT FOR JANUARY 12, 2009</i>

1. Acknowledge receipt and approval of Plancon, Part K, Project Refinancing, for the Issuance of General Obligation Notes, Series A of 2008 (Lease Number 080901 - \$3,180,000), .23% permanent reimbursable percent; to Refund a Portion of General Obligation Bonds, Series B of 2003 (Non-reimbursable), Series A of 2004 (Non-reimbursable) and Series C of 2006 (Lease Number 060901). (Exhibit F-1)

2. Acknowledge receipt and approval of Plancon, Part K, Project Refinancing, for the Issuance of General Obligation Notes, Series B of 2008 (Lease Number 083745 - \$1,550,000), 6.94% permanent reimbursable percent; to Refund a Portion of General Obligation Notes, Series B of 2004 (Lease Number 040901), Series A of 2006 (Non-reimbursable) and Series B of 2006 (Lease Number 063745). (Exhibit F-2)

3. Appoint DeHey McAndrew, LLC, to provide IRC Section 125 Administration, and Accounting and Reporting Services to the School District toward employee benefit plan design, as per Letter of Engagement. (Exhibit F-3)

4. Acknowledge approval of PDE-3074 (c) Form by the Pennsylvania Department of Education on November 24, 2008, for the repair of the heating and ventilation equipment which is controlled by an energy management system located in Lyndwood Elementary School, which was struck by lightning. (Exhibit F-4)

5. Acknowledge correspondence from Northeast Pennsylvania School Districts Health Trust regarding the issue of a credit to Hanover Area School District, for the December, 2008 premium, in the amount of \$211,566.11. (Exhibit F-5) (This credit has been recognized in the school district budget.)

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**RECOMMENDATIONS:
FINANCIAL:**

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

11. Approve payment to N.R.G. Controls – North, Inc., in the amount of \$73,900.00, for the Lyndwood Repair/Replacement of FMCS System Equipment due to Lightning Damage – System Upgrade, from the General Fund. (Exhibit F-11)

12. Approve the refund of 2008 School District Real Estate Taxes, to the following:
(Exhibit F-12)

Sherry A. Dalessandro	\$1,840.80
610 Main Street	(Abatement #28199)
Hanover Township, PA 18706-2109	
Sheldon and Mary Ann Everhart	\$ 52.05
134 Lyndwood Avenue	(Abatement #2358)
Hanover Township, PA 18706-5451	

13. Approve payment to Zavada and Associates, Certified Public Accountants, for the balance due on the audit of financial statements for the year ended June 30, 2008, in the amount of \$6,600.00, as per Exhibit F-13.

14. Discuss correspondence from Attorney Joseph Van Jura regarding Bridon American Corporation v. Luzerne County Board of Assessment Appeals, et al, No. 7350-C of 2003. (Exhibit F-14)

15. Approve the Resolution (amended) in accordance with Act 1. (Exhibit F-15) (Informational: School Taxbase Summary Report from the Luzerne County Assessment Office – Exhibit 15a) NOTE: This Resolution must be re-approved because Luzerne County did not send out the Summary and Re-assessment totals to the School District until January 5, 2009.

16. Approve the Financial Reports as listed below:

a. Data Processing	DP-1 to DP-12
b. Food Service Fund	FS-1 to FS-8
c. General Fund	GF-1 to GF-32
d. Junior/Senior High School Activity Fund	JS-1 to JS-7
e. P.S.D.L.A.F. Account	PS-1 to PS-11
f. Real Estate Escrow Account	RE- 1
g. E.S.E.A. Title I Account/Federal Projects Account/ State Grants Account	FP-1 to FP-18
h. <u>OTHER FINANCIAL REPORTS:</u> William H. & Ruth W. Young Scholarship Fund	SC-1 to SC-5

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RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

17. Approve the General Fund Budgetary Transfers as of June 30, 2008, as per Exhibit F-17 – forthcoming.