

**Hanover Area School District  
Board of Education**  
*Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706*

**Board of Education Work Session  
Tuesday, November 13, 2007**

**Board of Education**

John J. Mahle, Jr., **President**

Anthony Gagliardi, <b>Vice-President</b>	Evelyn Evans, <b>Secretary</b>
David J. Evans	Peter Halesey
Lorraine Heydt	David A. Shipula
Frank J. Sorokach	Anthony Spinozza

Attorney Joseph J. Van Jura, **School Solicitor**

**District Administration**

Anthony Podczasy, **Superintendent**  
Joseph P. Kochuba, C.P.A., **Business Administrator**

**Board Representatives**

David J. Evans	• Wilkes-Barre Area Vocational-Technical School
Peter M. Halesey	• Luzerne Intermediate Unit 18 School Board
John J. Mahle	• Alternate WBAVTS
David A. Shipula	• Past President - PA School Boards Association
	• Professional Standards & Practices Commission
	• State Charter School Appeal Board
	• PSBA Insurance Trust
	• PA School District Liquid Asset Fund
Lorraine Heydt	• PA School Board Association Legislation

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

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APPROVAL OF MINUTES:

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following minutes:*            *AYES:* \_\_\_\_\_ *NOES:* \_\_\_\_\_

- *Regular Meeting of October 11, 2007*

REPORT OF COMMITTEES:

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following reports:*            *AYES:* \_\_\_\_\_ *NOES:* \_\_\_\_\_

- *Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of Wednesday, September 26, 2007.*
  
- *Wilkes-Barre Area Vocational-Technical School Board of Education-Joint Operating Committee Regular Meeting minutes of Monday, October 15, 2007.*

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*GENERAL RECOMMENDATIONS:*

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:*      *AYES:* \_\_\_\_\_      *NOES:* \_\_\_\_\_

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1. Approve the following Federal and State Grants for the 2007-2008 school year from the Pennsylvania Department of Education:

Title I	\$773,017
Remedial Reading and Math Grades 1-6	
Title IIA	\$184,370
Improving Teacher Quality/Class Size Reduction	
Title V	\$3,202
Innovative Education	
Safe and Drug Free Schools and Communities	\$13,289

2. Acknowledge donation from Thomson Broadcast & Multimedia. (Exhibit G-2)



**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION WORK SESSION  
TUESDAY, NOVEMBER 13, 2007**

**RECOMMENDATIONS:  
FINANCIAL:**

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to approve the following motions:    AYES:            NOES:**

4.    Approve the Advantage Service Agreement with Guyette Communication Industries Corporation, for the Clock Systems at the following schools, for the period November 1, 2007 to October 31, 2008: (Exhibit F-4)

Hanover Area Memorial Elementary School	\$295.00
Hanover Green Elementary School	\$295.00
Lee Park Elementary School	\$295.00
Lyndwood Elementary School	<u>\$295.00</u>
TOTAL	\$1,180.00

5.    Approve the refund of 2007 School District Real Estate Taxes, to the following, due to a double payment, as per Exhibit F-5:

Art Malarkey	\$296.75
184 New Mallery Place	
Wilkes-Barre, PA 18702	

Russell L. Goodman Jr. and Joanne	\$690.52
23 Knox Street	
Hanover Township, PA 18706	

William C Swanson, Jr.	\$565.77
542 Main Street	
Sugar Notch, PA 18706-2135	

6.    Discuss purchase of new software for student and fund accounting. (Exhibit F-6)

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION WORK SESSION  
TUESDAY, NOVEMBER 13, 2007**

**RECOMMENDATIONS:  
FINANCIAL:**

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to approve the following motions:    AYES:        NOES:**

7. Discuss correspondence from Thomas Norek, Corporate Trust Officer, Community Bank and Trust Company, regarding Paying Agent Services. (Exhibit F-7)
  
8. Discuss correspondence from Dan Knueppel, PSDLAF, regarding Resolution #1 – authorizing issuance of individual procurement cards for the Easy Procure Program. (Exhibit F-8)
  
9. Discuss correspondence from Robert J. Vilella, Executive Vice-President, Don Wilkinson Agency, Inc., requesting directory information. (Exhibit F-9)
  
10. Discuss correspondence from Robert Shoemaker, Ashley Borough Tax Collector, regarding tax collector compensation for tax bills paid via the three-payment installment plan. (Exhibit F-10)
  
11. Approve the Financial Reports as listed below:

a. Data Processing	DP-1 to DP-15
b. Food Service Fund	FS-1 to FS-8
c. General Fund	GF-1 to GF-28
d. Junior/Senior High School Activity Fund	JS-1 to JS-5
e. P.S.D.L.A.F. Account	PS-1 to PS-13
f. Real Estate Escrow Account	RE-1 to RE-1
g. E.S.E.A. Title I Account/Federal Projects Account/ State Grants Account	FP-1 to FP-12
h. <u>OTHER FINANCIAL REPORTS:</u> William H. & Ruth W. Young Scholarship Fund	SC-1 to SC-6