

**Hanover Area School District  
Board of Education**  
*Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706*

**Board of Education Work Session  
Tuesday, October 9, 2007**

***Board of Education***

**John J. Mahle, Jr., President**

<b>Anthony Gagliardi, Vice-President</b>	<b>Evelyn Evans, Secretary</b>
David J. Evans	Peter Halesey
Lorraine Heydt	David A. Shipula
Frank J. Sorokach	Anthony Spinozza

**Attorney Joseph J. Van Jura, School Solicitor**

**District Administration**

**Anthony Podczasy, Superintendent**  
**Joseph P. Kochuba, C.P.A., Business Administrator**

**Board Representatives**

David J. Evans	• Wilkes-Barre Area Vocational-Technical School
Peter M. Halesey	• Luzerne Intermediate Unit 18 School Board
John J. Mahle	• Alternate WBAVTS
David A. Shipula	• Past President - PA School Boards Association
	• Professional Standards & Practices Commission
	• State Charter School Appeal Board
	• PSBA Insurance Trust
	• PA School District Liquid Asset Fund
Lorraine Heydt	• PA School Board Association Legislation

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

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APPROVAL OF MINUTES:s

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following minutes:*            *AYES:* \_\_\_\_\_ *NOES:* \_\_\_\_\_

- *Regular Meeting of September 6, 2007*

REPORT OF COMMITTEES:

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following reports:*            *AYES:* \_\_\_\_\_ *NOES:* \_\_\_\_\_

- *Wilkes-Barre Area Vocational-Technical School Board of Education-Joint Operating Committee Reorganization Meeting minutes of Monday, August 20, 2007.*
  
- *Wilkes-Barre Area Vocational-Technical School Board of Education-Joint Operating Committee Regular Meeting minutes of Monday, September 18, 2007.*
  
- *Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of Wednesday, August 22, 2007.*

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*GENERAL RECOMMENDATIONS:*

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:*                      *AYES:* \_\_\_\_\_                      *NOES:* \_\_\_\_\_

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1. Approve the 2007-2008 K-12 Course of Study. (Exhibit G-1)
  
2. Approve the 2007-2008 Text and Materials List. (Exhibit G-2)
  
3. Approve the following federal and state grants for the 2007-2008 school year from the Pennsylvania Department of Education:

<b>Alternative Education</b>	\$19,386
Funding for Alternative Education Programs	
<b>Classrooms For The Future Total: \$136,600</b>	\$106,608
Funding for technology integration – High School Science in 2007-2008	
EETT/Title IID	\$30,000
<b>RIF: Reading is Fundamental:</b>	
Free book distributions for students to encourage literacy	
UGI Contribution:	\$ 990.00
Sallie Mae Contribution:	4250.00
District Share:	3830.00

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION WORK SESSION  
TUESDAY, OCTOBER 9, 2007**

**RECOMMENDATIONS:**

**FINANCIAL:**

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to approve the following motions:   **AYES:**       **NOES:**

<b><i>BUSINESS ADMINISTRATOR'S REPORT FOR OCTOBER 9, 2007</i></b>
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1.     Approve payment of the following Capital Projects Requisitions, as per Exhibit F-1:

Requisition #2007-2008-7-B

CM3 Building Solutions	Energy Conservation Project	\$ 34,632.00
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Requisition #2007-2008-8-B

CM3 Building Solutions	Energy Conservation Project	\$105,363.00
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Requisition #2007-2008-9-B

Aquatic Renovation Systems, Inc.	Installation of Adhered PVC Swimming Lining System	\$ 1,682.50
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(FINAL PAYMENT)

Requisition #2007-2008-10-B

Hawkins Certified Sales PO#CF2006-009	2007 Route Star Truck (Food Service Van)	\$ 40,539.00 (PAID IN FULL)
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2.     Approve payment of the following legal fee: (Exhibit F-2)

Professional Services Rendered

Attorney Joseph Van Jura (for the period August 30, 2007 through October 1, 2007)	\$3,478.30
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3.     Approve the ARAMARK Educational Services, Inc., Addendum to Standard Contract for Food Service Management Services, for the period July 1, 2007 to June 30, 2008, as per Exhibit F-3.

4.     Acknowledge receipt of Don Wilkinson Agency, Inc., Statement of Cash Receipts and Disbursements Related to Tax Collection Activities, for the Year Ended December 31, 2006. (Exhibit F-4)

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION WORK SESSION  
TUESDAY, OCTOBER 9, 2007**

**RECOMMENDATIONS:  
FINANCIAL:**

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to approve the following motions:    AYES:            NOES:**

5.    Approve the refund of 2007 School District Real Estate Taxes, to the following: (Exhibit F-5)

HANOVER TOWNSHIP

M&T Bank	\$565.77
P.O. Box 961225	(Double Payment)
Fort Worth, Texas 76161-0225	
(Homeowners: Edward and Linda Chintalla, 198 Phillips Street, Wilkes-Barre, PA 18706)	

6.    Discuss correspondence from Dan Knueppel, PSDLAF, regarding Resolution #1 – authorizing issuance of individual procurement cards for the Easy Procure Program. (Exhibit F-6)
7.    Approve the Financial Reports as listed below:
- |   |               |
|---|---------------|
| a.    Data Processing   | DP-1 to DP-14 |
| b.    Food Service Fund   | FS-1 to FS-5  |
| c.    General Fund  | GF-1 to GF-39 |
| d.    Junior/Senior High School Activity Fund                                     | JS-1 to JS-5  |
| e.    P.S.D.L.A.F. Account  | PS-1 to PS-8  |
| f.    Real Estate Escrow Account  | RE-1 to RE-2  |
| g.    E.S.E.A. Title I Account/Federal Projects Account/<br>State Grants Account  | FP-1 to FP-12 |
| h. <u>OTHER FINANCIAL REPORTS:</u><br>William H. & Ruth W. Young Scholarship Fund | SC-1 to SC-5  |