

**Hanover Area School District
Board of Education**
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706

**Board of Education Work Session
Monday, August 6, 2007**

Board of Education

John J. Mahle, Jr., **President**

Anthony Gagliardi, Vice-President	Evelyn Evans, Secretary
David J. Evans	Peter Halsey
Lorraine Heydt	David A. Shipula
Frank J. Sorokach	Anthony Spinozza

Attorney Joseph J. Van Jura, **School Solicitor**

District Administration

Anthony Podczasy, **Superintendent**
Joseph P. Kochuba, C.P.A., **Business Administrator**

Board Representatives

David J. Evans	• Wilkes-Barre Area Vocational-Technical School
Peter M. Halsey	• Luzerne Intermediate Unit 18 School Board
John J. Mahle	• Alternate WBAVTS
David A. Shipula	• Past President - PA School Boards Association
	• Professional Standards & Practices Commission
	• State Charter School Appeal Board
	• PSBA Insurance Trust
	• PA School District Liquid Asset Fund
Lorraine Heydt	• PA School Board Association Legislation

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

**HANOVER AREA SCHOOL DISTRICT
WORK SESSION LOG
Monday, August 6, 2007
6:00 PM**

SECTION ONE: 1. Board of Education/School Solicitor

	Present	Absent/Excused
David J. Evans	_____	_____
Evelyn R. Evans, Board Secretary	_____	_____
Anthony Gagliardi, Board Vice-President	_____	_____
Peter M. Halesey	_____	_____
Lorraine Heydt	_____	_____
John J. Mahle, Jr., Board President	_____	_____
David A. Shipula	_____	_____
Frank J. Sorokach	_____	_____
Anthony Spinozza	_____	_____
Attorney Joseph J. Van Jura, School Solicitor	_____	_____

2. District Administration

Anthony Podczasy, Superintendent	_____	_____
Joseph P. Kochuba, C.P.A., Business Administrator	_____	_____

3. Administration

Joseph A. Alberola, Supervisor of Buildings and Grounds	_____	_____
David A. Fisher, Secondary Principal	_____	_____
Jack T. Griffiths, Assistant Elementary Principal	_____	_____
Ronald Hummer, Network Systems Administrator	_____	_____
William Kane, Assistant Secondary Principal	_____	_____
Daniel Malloy, Assistant Secondary Principal	_____	_____
Cecelia L. Pecaitis, Assistant Elementary Principal	_____	_____
Daphne Pugh, Director of Curriculum	_____	_____
Dennis J. Puhalla, Assistant Elementary Principal	_____	_____
Terry L. Schnee, Ed.D., District Elementary Principal	_____	_____
Debbie Popson, Director of Pupil Services	_____	_____
Joanne Basar Glushefski, Chapter I Director/District Reading Director	_____	_____
Deborah Jones, Transportation Coordinator	_____	_____
Russ Davis, Athletic Director	_____	_____

4. Visitors:

SECTION TWO:

1. Executive Session held to discuss:

_____Purchase/Sale of Land _____Personnel _____Property _____Litigation

_____Confidentiality Items _____Negotiation/Arbitrator _____Attorney Consultation

SIGNATURES:

John J. Malhe, Jr. Board President	Evelyn R. Evans Board Secretary	Anthony Podczasy Superintendent
---------------------------------------	------------------------------------	------------------------------------

*Hanover Area School District
Board of Education Work Session
Monday, August 6, 2007*

APPROVAL OF MINUTES:s

It was moved by: _____

Seconded by: _____

To approve the following minutes: *AYES:* _____ *NOES:* _____

- *Regular Meeting of June 6, 2007*
- *Special Meeting of June 28, 2007*

REPORT OF COMMITTEES:

It was moved by: _____

Seconded by: _____

To approve the following reports: *AYES:* _____ *NOES:* _____

- *Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of
Wednesday, May 23, 2007.*

*Hanover Area School District
Board of Education Work Session
Monday, August 6, 2007*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Approve IDEA Agreement Contract Assurances for 2007-2008 IDEA Grant with the Luzerne Intermediate Unit #18. (Exhibit G-1)

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, AUGUST 6, 2007**

**RECOMMENDATIONS:
FINANCIAL:**

It was moved by _____, seconded by _____,
to approve the following motions: **AYES:** **NOES:**

<i>BUSINESS ADMINISTRATOR'S REPORT FOR AUGUST 6, 2007</i>
--

1. Approve payment of the following Capital Projects Requisitions, as per Exhibit F-1:

Requisition #2007-2008-1-B

CM3 Building Solutions	Energy Conservation Project	\$231,901.00
------------------------	-----------------------------	--------------

Requisition #2007-2008-2-B

CM3 Building Solutions	Energy Conservation Project	\$572,738.00
------------------------	-----------------------------	--------------

Requisition #2007-2008-3-B

Environmental Abatement Associates, Inc.	Asbestos Air Monitoring	\$ 4,165.00
--	-------------------------	-------------

Requisition #2007-2008-4-B

One Point Office Supplies	Business Office Furniture	\$ 999.00
---------------------------	---------------------------	-----------

2. Approve payment of the following legal fees: (Exhibit F-2)

Professional Services Rendered

Attorney Joseph Van Jura		
(for the period May 30, 2007 through June 29, 2007)		\$ 3,992.35
(for the period July 9, 2007 through July 27, 2007)		\$ 3,566.25

Attorneys Marshall, Dennehey, Warner, Coleman & Goggin, PC		
(for the period January 2, 2007 through May 26, 2007)		\$ 1,389.21

3. Approve the Membership Payment Schedule for the Wilkes-Barre Area Vocational-Technical School for the 2007-2008 Fiscal Year Operating Budget, as per Exhibit F-3.

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, AUGUST 6, 2007**

**RECOMMENDATIONS:
FINANCIAL:**

**It was moved by _____, seconded by _____,
to approve the following motions: AYES: NOES:**

4. Approve payment to Educational Consortium for Telecommunications Savings (ECTS) for professional services rendered for the 2006-2007 School Year, for E-Rate Services, in the amount of \$3,256.73, as per Exhibit F-4.

5. Approve the School Lunch and Breakfast Prices for the 2007-2008 School Year, listed below: (NOTE: Prices are the same as the three previous school years.)

	Elementary	Secondary
Milk	\$0.35	\$0.45
Breakfast	\$0.75	\$0.75
Lunch	\$1.40	\$1.75

6. Approve the tuitions charged for non-resident Special Education students accessing district programs at the request of their home districts, for the school year 2006-2007, as follows:

Elementary	\$7,844.10/year	\$43.58/day
Secondary	\$7,780.77/year	\$43.23/day

7. Accept and approve the Tabulation of Bids for the Sale of a 1990 Chevrolet 8-cylinder pick-up truck with a western plow in "as is" condition, that were publicly opened on August 6, 2007. (Exhibit F-7)

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, AUGUST 6, 2007**

**RECOMMENDATIONS:
FINANCIAL:**

**It was moved by _____, seconded by _____,
to approve the following motions: AYES: NOES:**

8. Award the Sale of a 1990 Chevrolet 8-cylinder pick-up truck with a western plow in "as is" condition, to _____, in the total high bid amount of \$ _____, as per Exhibit F-8)

9. Acknowledge check from Churnetski Transportation, Inc., in the amount of \$7,500.00, for refund of 2006-2007 School Year Bus Transportation. (Exhibit F-9)

10. Informational: The recipients of the William H. & Ruth W. Young Scholarship Fund for the 2006-2007 School Year were: (Exhibit F-10)

\$5,000.00	Lindsay Bailey	(check made payable to Susquehanna University)
\$5,000.00	Anthony Bonifonte	(check made payable to Oberlin College)
\$5,000.00	Jeffrey Rafach	(check made payable to Millersville University)

11. Informational: Correspondence from Northeast Pennsylvania School Districts Health Trust regarding the issue of a credit to Hanover Area School District, for the August, 2007 premium, in the amount of \$254,220.84. (Exhibit F-11) (This credit has been recognized in the school district budget.)

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, AUGUST 6, 2007**

**RECOMMENDATIONS:
FINANCIAL:**

**It was moved by _____, seconded by _____,
to approve the following motions: AYES: NOES:**

12. Discuss correspondence from Attorney Joseph Van Jura regarding Act 40 of 2005, Amendments to Realty Transfer Tax, as per Exhibit F-12.

13. Discuss fee for tax collection of installment tax bills. (Exhibit F-13)

14. Discuss setting up a contract with Petroleum Service Company for Diesel fuel. (Exhibit F-14)

15. Approve the Financial Reports as listed below:
 - a. Data Processing DP-1 to DP-9
 - b. Food Service Fund FS-1 to FS-7 (June)
FS-1 to FS-6 (May)
 - c. General Fund GF-1 to GF-285
 - d. Junior/Senior High School Activity Fund JS-1 to JS-8 (June)
JS-1 to JS-7 (May)
 - e. P.S.D.L.A.F. Account PS-1 to PS-7 (June)
PS-1 to PS-7 (May)
 - f. Real Estate Escrow Account RE-1 (June)
RE-1 to RE-2 (May)
 - g. E.S.E.A. Title I Account/Federal Projects Account/
State Grants Account FP-1 to FP-15 (June)
FP-1 to FP-8 (May)
 - h. OTHER FINANCIAL REPORTS:
William H. & Ruth W. Young Scholarship Fund SC-1 to SC-6 (June)
SC-1 to SC-5 (May)