

**Hanover Area School District
Board of Education**
*Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706*

**Board of Education Work Session
Monday, May 5, 2008**

Board of Education

John J. Mahle, Jr., **President**

Anthony Gagliardi, **Vice-President**

David J. Evans

Lorraine Heydt

Frank J. Sorokach

Evelyn Evans, **Secretary**

Peter Halesey

John Pericci

Anthony Spinozza

Attorney Joseph J. Van Jura, **School Solicitor**

District Administration

Anthony Podczasy, **Superintendent**

Joseph P. Kochuba, C.P.A., **Business Administrator**

Board Representatives

David J. Evans

Peter M. Halesey

John J. Mahle

Lorraine Heydt

- **Wilkes-Barre Area Vocational-Technical School**
- **Luzerne Intermediate Unit 18 School Board**
- **Alternate WBAVTS**
- **PA School Board Association Legislation**

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

*Hanover Area School District
Board of Education Work Session
Monday, May 5, 2008*

APPROVAL OF MINUTES:

It was moved by: _____

Seconded by: _____

To approve the following minutes: *AYES:* _____ *NOES:* _____

- *Regular Meeting of April 10, 2008*

REPORT OF COMMITTEES:

It was moved by: _____

Seconded by: _____

To approve the following reports: *AYES:* _____ *NOES:* _____

- *Wilkes-Barre Area Vocational-Technical School Board of Education-Joint Operating Committee Special Meeting minutes of Tuesday, March 25, 2008.*

- *Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of Wednesday, March 28, 2008.*

*Hanover Area School District
Board of Education Work Session
Monday, May 5, 2008*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Authorize "Hawkeye Day" on Friday, May 23, 2008. (Exhibit G-1)

2. Approve the 2008-2009 school calendar. (Exhibit G-2)

3. Approve participation in Project RISE Summer School at a cost of \$8/Student. The program is held at Luzerne County Community College and shall commence on July 7, 2008 and end on August 14, 2008. (Exhibit G-3)

4. Approve the Department of Education Master Agreement for the Consolidated Grants for the period of July 1, 2008 to June 30, 2013. (Exhibit G-4)

5. Approve the agreement with the Luzerne Intermediate Unit to participate in the Performing Arts Scholarship Program in the amount of \$1,000. (Exhibit G-5)

*Hanover Area School District
Board of Education Work Session
Monday, May 5, 2008*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

6. Approve the agreement between the Kaplan Test Prep and Admissions Division and the Hanover Area School District. (Exhibit G-6)

7. Authorize submission of the Reading Is Fundamental Grant (RIF) for the 2008-2009 school year.

8. Authorize submission of the D.A.R.E. Grant for the 2008-2009 school year.

9. Approve the Project M.O.M. Agreement with the Luzerne Intermediate Unit in the amount of \$1,217. (Exhibit G-9)

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, MAY 5, 2008**

RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

5. Award the Term Life Insurance for the 2008-2009 School Year, to National Insurance Service, in the amounts listed below, for the period July 1, 2008 to June 30, 2009:

Life Insurance	\$.11
A.D. & D.	<u>\$.02</u>
Total	\$.13

6. Award the Mop and Mat Cleaning Services to Tri-State Industrial Laundries, Inc., for the period July 1, 2008 to June 30, 2009, and July 1, 2009 to June 30, 2010, at a cost of \$2,273.50 (Year), as per Exhibit F-6.
7. Award the Summer Computer Cleaning, for the 2008-2009 School Year, to Northeast Micro, as follows: (Exhibit F-7-forthcoming)

	<u>Unit Price</u>
Computers	
Dot Matrix Printers	
Laser Printers	
Ink Jet Printers	

8. Approve and acknowledge the Low Bid List for the 2008-2009 School Year, for the bids that were publicly opened on March 5, 2008. (Exhibit F-8 – will be available for review at the Work Session)
9. Approve the response to the Audit Findings in the Auditor General's Audit Report for the fiscal years ending June 30, 2004 and 2003. (Exhibit F-9)

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, MAY 5, 2008**

RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

10. Accept and approve the Tabulation of Bids for the 2008 Parking Lot Improvement Project for the Junior and Senior High School, Memorial Elementary School and Hanover Green Elementary School, that were publicly opened on May 5, 2008. (Exhibit F-10 will be available for review at the Work Session)

11. Award the 2008 Parking Lot Improvement Project for the Junior and Senior High School, Memorial Elementary School and Hanover Green Elementary School, to _____, in the total bid amount of \$_____.

12. Acknowledge correspondence from the Commonwealth of Pennsylvania, Office of the Budget, Bureau of Audits, regarding the Single Audit Report of Hanover Area School District, for the year ended June 30, 2006. (Exhibit F-12)

13. Approve payment of the following legal fee(s): (Exhibit F-13)

<u>Professional Services Rendered</u>	
Attorney Joseph Van Jura	\$4,683.40
(for the period March 28, 2008 through April 28, 2008)	

14. Approve the Repository Tax Sale, as per Exhibit F-14.

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, MAY 5, 2008**

RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

15. Approve the Financial Reports as listed below:
- | | |
|---|---------------|
| a. Data Processing | DP-1 to DP-12 |
| b. Food Service Fund | FS-1 to FS-7 |
| c. General Fund | GF-1 to GF-33 |
| d. Junior/Senior High School Activity Fund | JS-1 to JS-7 |
| e. P.S.D.L.A.F. Account | PS-1 to PS-8 |
| f. Real Estate Escrow Account | RE- 1 |
| g. E.S.E.A. Title I Account/Federal Projects Account/
State Grants Account | FP-1 to FP-16 |
| h. <u>OTHER FINANCIAL REPORTS:</u>
William H. & Ruth W. Young Scholarship Fund | SC-1 to SC-5 |
16. Approve the Wilkes-Barre Area Vocational-Technical School 2008-2009 Operating Budget and Adoption of the Budget Resolution, as per Exhibit F-16.