

**Hanover Area School District
Board of Education**
*Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706*

**Board of Education Work Session
Monday, April 7, 2008**

Board of Education

John J. Mahle, Jr., President

Anthony Gagliardi, Vice-President	Evelyn Evans, Secretary
David J. Evans	Peter Halesey
Lorraine Heydt	John Pericci
Frank J. Sorokach	Anthony Spinozza

Attorney Joseph J. Van Jura, School Solicitor

District Administration

Anthony Podczasy, Superintendent
Joseph P. Kochuba, C.P.A., Business Administrator

Board Representatives

David J. Evans	• Wilkes-Barre Area Vocational-Technical School
Peter M. Halesey	• Luzerne Intermediate Unit 18 School Board
John J. Mahle	• Alternate WBAVTS
Lorraine Heydt	• PA School Board Association Legislation

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

*Hanover Area School District
Board of Education Work Session
Monday, April 7, 2008*

APPROVAL OF MINUTES:

It was moved by: _____

Seconded by: _____

To approve the following minutes: *AYES:* _____ *NOES:* _____

- *Regular Meeting of March 6, 2008*

REPORT OF COMMITTEES:

It was moved by: _____

Seconded by: _____

To approve the following reports: *AYES:* _____ *NOES:* _____

- *Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of Wednesday, February 27, 2008.*

*Hanover Area School District
Board of Education Work Session
Monday, April 7, 2008*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Authorize submission of the following State Grant(s) for the 2008-2009 school year:

- Title I
- Title IIA
- Title IID
- Title IV
- Accountability Block Grant
- Educational Assistance Program
- Dual Enrollment
- Classrooms for the Future
- School Improvement
- Science It's Elementary

2. Approve the following federal, state and local grants for the 2007-2008 school year:

- Steps to a Healthier PA Fitness Grant \$2,500
- DCED Grant \$10,000

*Hanover Area School District
Board of Education Work Session
Monday, April 7, 2008*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

3. Approve the Affiliation Agreement between Wyoming Valley Alcohol and Drug Services, Inc. and the Hanover Area School District for the 2008-2009 school year. (Exhibit G-3)

4. Approve the 2008-2009 Agreement for Services between the Bethesda Day Treatment Center, Inc. and the Hanover Area School District. (Exhibit G-4)

5. Approve the agreement between WVIA and Hanover Area School District at a cost of \$1,500 for the 2008-2009 school year. (Exhibit G-5)

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, APRIL 7, 2008**

RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

BUSINESS ADMINISTRATOR'S REPORT FOR APRIL 7, 2008
--

1. Approve the Luzerne Intermediate Unit #18 General Operating Budget and Adoption of the Budget Resolution, for the Fiscal Year 2008-2009. (Exhibit F-1)

2. Accept and approve the Tabulation of Bids for Garbage Collection, Gasoline and Fuel, and Reconditioning of Athletic Equipment, for the 2008-2009 School Year, that were publicly opened on March 5, 2008. (Exhibit F-2)

3. Award the Bid for Garbage Collection for the 2008-2009 School Year, that were publicly opened on March 5, 2008, to ERT Waste Services, in the following bid amounts: Jr./Sr. High School - \$85.00; Elementary Schools - \$24.00; totaling \$181.00; and Summer Pick-Up - \$38.00, as per Exhibit F-3.

4. Award the Bid on Gasoline and Fuel for the 2008-2009 School Year, that were publicly opened on March 5, 2008, to Petroleum Service Company, Inc., in the total bid amount of \$2.6427 (per gallon of gasoline) and \$3.0627 (per gallon of diesel fuel), with the Permanent Off-Site Facility located at PSC, 21 Main Road, Buttonwood, Wilkes-Barre, PA 18702, as per Exhibit F-4.

5. Award the Bid on the Reconditioning of Athletic Equipment, for the 2008-2009 School Year, that were publicly opened on March 5, 2008, to Schutt Reconditioning, as per Exhibit F-5.

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, APRIL 7, 2008**

RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

10. Acknowledge correspondence from the Commonwealth of Pennsylvania, Division of Budget, Bureau of Audits, regarding the Single Audit Report of Hanover Area School District's Federal Awards, for the year ended June 30, 2006, as per Exhibit F-10.

11. Acknowledge the Performance Audit Report from Jack Wagner, Auditor General, Pennsylvania Department of the Auditor General, for the Years Ended June 30, 2004 and 2003; with Findings, Recommendations and Status of Prior Years' Findings and Recommendations through February 16, 2006, as per Exhibit F-11.

12. Approve payment of the following Capital Projects Requisition, as per Exhibit F-12:

Requisition #2007-2008-21-B
Michael J. Pasonick, Jr., & Associates, Inc. \$32,000.00
(Engineering Design Specifications and Contract Documents for 2008 Roadway and Parking Lot Restoration Projects at the Jr./Sr. High, Hanover Green Elementary and Memorial Elementary Schools

13. Approve the Luzerne County Tax Assessment office to process School District Interim Bills, based on additional bills picked up after January 2, 2008, as per Exhibit F-13.

14. Approve the Repository Tax Sale, as per Exhibit F-14.

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
MONDAY, APRIL 7, 2008**

RECOMMENDATIONS:

FINANCIAL:

It was moved by _____, seconded by _____:
To approve the following motions: AYES: NOES.

15. Authorize the Business Administrator to solicit Quotes for a Tax and Revenue Anticipation Note for July 1, 2008 to June 30, 2009.

16. Discuss correspondence from Attorney John E. Morris, III, regarding property owned by James M. Desiderio, Jr., 679 Carey Avenue, Hanover Township, PA. (Exhibit F-16)

17. Discuss Transportation Contract with Churnetski Transportation, Inc.

18. Approve the Financial Reports as listed below:
 - a. Data Processing DP-1 to DP-8
 - b. Food Service Fund FS-1 to FS-8
 - c. General Fund GF-1 to GF-38
 - d. Junior/Senior High School Activity Fund JS-1 to JS-6
 - e. P.S.D.L.A.F. Account PS-1 to PS-10
 - f. Real Estate Escrow Account RE- 1
 - g. E.S.E.A. Title I Account/Federal Projects Account/
State Grants Account FP-1 to FP-20
 - h. OTHER FINANCIAL REPORTS:
William H. & Ruth W. Young Scholarship Fund SC-1 to SC-5