

**Hanover Area School District  
Board of Education**  
Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706

**Board of Education Work Session  
Tuesday, April 10, 2007**

**Board of Education**

John J. Mahle, Jr., **President**

Anthony Gagliardi, **Vice-President**

David J. Evans

Lorraine Heydt

Frank J. Sorokach

Evelyn Evans, **Secretary**

Peter Halesey

David A. Shipula

Anthony Spinozza

Attorney Joseph J. Van Jura, **School Solicitor**

**District Administration**

Anthony Podczasy, **Superintendent**

Joseph P. Kochuba, C.P.A., **Business Administrator**

**Board Representatives**

David J. Evans

Peter M. Halesey

John J. Mahle

David A. Shipula

Lorraine Heydt

- **Wilkes-Barre Area Vocational-Technical School**
- **Luzerne Intermediate Unit 18 School Board**
- **Alternate WBAVTS**
- **Past President - PA School Boards Association**
- **Professional Standards & Practices Commission**
- **State Charter School Appeal Board**
- **PSBA Insurance Trust**
- **PA School District Liquid Asset Fund**
- **PA School Board Association Legislation**

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

*Hanover Area School District  
Board of Education Work Session  
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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:*                      *AYES:* \_\_\_\_\_                      *NOES:* \_\_\_\_\_

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1. 1. Approve Luzerne County Solid Waste Management to conduct two recycling collections, June 23, 2007 and July 21, 2007 at the Junior-Senior High School. (Exhibit G-1)
  
2. Approve Hanover Cemetery Company to use the parking lot at Hanover Green Elementary on June 3, 2007. (Exhibit G-2)
  
3. Approve the agreement with the Luzerne Intermediate Unit to participate in the Performing Arts Scholarship Program in the amount of \$1,000. (Exhibit G-3)
  
4. Amend the 2006-2007 school calendar as follows:
  - First Make-up day    Wednesday, June 6, 2007
  - Second Make-up day/Graduation    Thursday, June 7, 2007
  
5. Approve participation in Project RISE Summer School at a cost of \$8/Students. The Program is held at Luzerne County Community College and shall commence on July 9, 2007, and end on August 16, 2007. (Exhibit G-5)

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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motions:*      *AYES:* \_\_\_\_\_      *NOES:* \_\_\_\_\_

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6.    Approve the Luzerne County Workforce Investment Development Agency Grant for \$10,000.00. These monies will be used to subsidize a Youth Leadership Program for 4<sup>th</sup> grade students in cooperation with Penn State Cooperative Extension.    (Exhibit G-6)

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION WORK SESSION  
TUESDAY, APRIL 10, 2007**

**RECOMMENDATIONS:  
FINANCIAL:**

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to approve the following motions:      **AYES:**      **NOES:**

<b><i>BUSINESS ADMINISTRATOR'S REPORT FOR APRIL 10, 2007</i></b>
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1. Award the Summer Computer Cleaning, for the 2007-2008 School Year, to Northeast Micro, as follows: (Exhibit F-1) NOTE: These are the same unit prices as previous years.)

	<u>Unit Price</u>
Computers	\$12.75 per unit
Dot Matrix Printers	\$20.00 per unit
Laser Printers	\$29.00 per unit
Ink Jet Printers	\$15.00 per unit
  
2. Approve payment to Educational Consortium for Telecommunications Savings (ECTS), as a Retainer for Year 10 (2007-2008) E-Rate Services per Service Agreement, in the amount of \$2,000.00, as per Exhibit F-2.
  
3. Approve the temporary loan to the Hanover Area School District E.S.E.A. Title I Account, in the amount of \$60,000.00. Loan will be repaid when funds are available. (Exhibit F-3)
  
4. Approve and acknowledge the Vendor Bid Recap – Detail List for the 2007-2008 School Year, for the bids that were publicly opened on March 5, 2007. (Exhibit F-4)
  
5. Approve payment to American Appraisal Associates, Inc., for professional services pertaining to the verification appraisal of designated assets associated with insurance, property accounting and GASB 34 compliance purposes, in the amount of \$4,980.00. (Exhibit F-5)



**AGENDA #5 – PAGE 2**  
**HANOVER AREA SCHOOL DISTRICT**  
**BOARD OF EDUCATION WORK SESSION**  
**TUESDAY, APRIL 10, 2007**

**RECOMMENDATIONS:**  
**FINANCIAL:**

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to approve the following motions:    **AYES:**            **NOES:**

10.    Approve the tuitions charged for non-resident Special Education students accessing district programs at the request of their home districts, for the school year 2005-2006, as follows: (Exhibit F-10-forthcoming)

Elementary	\$ _____/year	\$ _____/day
Secondary	\$ _____/year	\$ _____/day

11.    Authorize the Business Administrator to solicit Quotes for a Tax and Revenue Anticipation Note for July 1, 2007 to June 30, 2008.

12.    Approve the Financial Reports as listed below:

a.    Data Processing	DP-1 to DP-14
b.    Food Service Fund	FS-1 to FS-8
c.    General Fund	GF-1 to GF-
d.    Junior/Senior High School Activity Fund	JS-1 to JS-6
e.    P.S.D.L.A.F. Account	PS-1 to PS-5
f.    Real Estate Escrow Account	RE- 1
g.    E.S.E.A. Title I Account/Federal Projects Account/ State Grants Account	FP-1 to FP-13
h. <u>OTHER FINANCIAL REPORTS:</u> William H. & Ruth W. Young Scholarship Fund	SC-1 to SC-5

13.    Discuss letter from David Nockley requesting forgiveness on interest and fees on 2006 delinquent school taxes, for property located at 1198 South Main Street, Hanover Township, due to the fact that the Luzerne County Tax Claim Bureau had the wrong mailing address. (Exhibit F-13)

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION WORK SESSION  
TUESDAY, APRIL 10, 2007**

**RECOMMENDATIONS:  
FINANCIAL:**

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_,  
to approve the following motions:    AYES:    NOES:**

14.    INFORMATIONAL: Correspondence from the Pennsylvania School Boards Association announcing there will no change in rate for our disability income protection coverage, group life and accidental death and dismemberment coverage for this upcoming plan year. (Exhibit F-14)
  
15.    Approve refund of 2006 Emergency Municipal Services Tax, to the following, in the amount of \$5.00, due to double payments: (Exhibit F-15)  
  
         Mai Nguyen                      72 Edison Street, Wilkes-Barre, PA 18702
  
16.    Approve the PDE-3074 Form for the following projects: (Exhibit F-16)
  - (1) Energy Conservation Services
  
  - (2) Construct New Tennis Court and Refurbish Five Existing Tennis Courts