

## HANOVER AREA SCHOOL DISTRICT

### 2006-2007 MEMORIAL Elementary School Title I School Parent Involvement Policy

#### Purpose

In addition to the district's Parent Involvement Policy, there will also be a School Parent Involvement Policy. It is imperative that each participating Title 1 school jointly-develop and agree upon a School Involvement Policy that will be distributed to parents of Title 1 children. The School Parental Involvement Policy will describe the means for carrying out the guidelines of the policy through the participation of all Title 1 parents. The jointly developed policy will be updated annually to meet the changing needs of parents and the school.

The involvement of parents should not be limited to attendance of PTO meetings or volunteering at school. What parents do at home to improve their children's academic achievement is equally important. Memorial Elementary School values parents' educational efforts in assisting with the education of their children both at home and at school.

#### Guidelines for School Parent Involvement

**Memorial Elementary School** will involve parents in the planning, reviewing and improving of the Parental Involvement Policy. The following information will be provided and discussed with the parents of participating children:

- Timely information about the Title 1 Program
- School performance profiles
- Individual student assessment results
- A description and explanation of the school's curriculum
- Opportunities for regular meetings and workshops
- Timely responses to concerns expressed by parents
- Shared responsibilities for student academic achievement
- Home School Involvement Compact

**Memorial Elementary School** will ensure that any information related to the school and parent programs, meetings and other activities would be sent to parents of participating Title 1 children in an understandable format and in a timely manner. All Title 1 parents will be informed of any scheduled conferences and training workshops which would provide them with educational strategies to help improve the academic achievement of their children.

1. **Memorial Elementary School** parents will be invited to attend an annual meeting where the following Title 1 guidelines will be presented:

- Inform parents of the district's participation in the Title 1 Federal Program and explain the requirements of the program and the rights of parents to be involved in the Title 1 program.
- Provide parents with information concerning the eligibility requirements of Title 1 support services.
- Inform every parent about the district's Student Handbook notification which is sent to all parents concerning the assurance that all teachers who have been assigned to their children are highly qualified.
- Inform parents of any on-going training workshops and conferences which would be in their best interest to attend.

2. **Memorial Elementary School** will provide opportunities for parent to make suggestions and appropriate decisions concerning their children's education. Parents can request to convene a Title 1 school meeting when necessary to formulate decision-making suggestions or ideas related to the education of their children. This can also take place at parent conferences scheduled throughout the year.

3. **Memorial Elementary School** will utilize set-aside Title 1 funds in the program's budget to pay reasonable and necessary expenses associated with parent involvement activities including transportation, registration and any other expenses occurred for parent training sessions or school meetings.

4. **Memorial Elementary School** will provide parents with the following information concerning the district's academic curriculum and assessments administered within the school:

5. Parents will be informed of the school's curriculum and the forms of assessment used to measure their children's progress and the proficiency levels that students are expected to meet.

6. Parents will receive from the district an individual student report about the performance of their children on the state assessment test. Other assessments used to diagnose their children's proficiency in reading and math will be available to parents upon request.

7. Parents will receive notification throughout the school year of any diagnostic testing being administered to students.

8. **Memorial Elementary School** will provide assistance to parents in understanding the state's academic standards in the following manner:

- Parents will be provided with an overview of the new state Assessment Anchors and Eligible Content. These encompass the Pennsylvania Academic Standards for reading and the academic achievements that students are expected to meet.
- Parents will be informed as to how they can help monitor their children's progress with suggested activities they can do at home with their children to improve the achievement level of their children.

9. **Memorial Elementary School** was involved in a jointly developed Home - School Involvement Compact, which outlines how parents, school staff and students will share in the responsibility for improved academic achievement within the Title 1 program. The compact will be distributed and signed by all parties. Copies of the signed compact will be kept on file in the school.

10. **Memorial Elementary School** will provide parents with instructional strategies and training necessary to help improve their children's academic achievement when working with them at home. Parent workshops, conferences and computer training within the district will be available to encourage parent involvement.

11. **Memorial Elementary School** will ensure that information related to school and parent programs, meetings and other activities, and ongoing student progress report cards will be sent to parents of participating Title 1 children in an understandable format and in a timely manner.