

For Children in School Districts and Intermediate Units



SPECIAL EDUCATION PROCESS

TIMELINES

Child Find	Public notice describing special education programs and how to request evaluation	Annually
Screening	Time to conduct prereferral activities before referring for evaluation (if no improvement occurs)	60 school days after screening activities begin
Evaluation	Time to complete evaluation report after written informed consent received from parent	60 school days
	Time prior to IEP meeting for evaluation report to be issued	At least 10 school days (can be waived if parent agrees)
IEP	Time following evaluation report to develop IEP	Within 30 calendar days
	Time from development of IEP to implementation	ASAP or within 10 school days
	Review of IEP	Annually Note: If the LEA knows or should know that a child has an inappropriate IEP then it must be corrected immediately.
Reevaluation	All students except those with mental retardation	Must be reevaluated at least once every 3 years (can be waived if parent and LEA agree) Note: Parent may request a reevaluation at any time.
	Students with MR	Must be reevaluated at least once every 2 years (cannot be waived)



Pennsylvania Department of Education

Bureau of Special Education
Pennsylvania Training and Technical Assistance Network



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<p>IEP</p>	<p>Time following evaluation report to develop IEP</p> <p>Time from development of IEP to implementation</p> <p>Review of IEP</p>	<p>Within 30 calendar days</p> <p>ASAP</p> <p>Annually Note: If the LEA knows or should know that a child has an inappropriate IEP then it must be corrected immediately.</p>
<p>Reevaluation</p>	<p>All students except those with mental retardation</p> <p>Students with MR</p>	<p>Must be reevaluated at least once every 3 years (can be waived if parent and LEA agree) Note: Parent may request a reevaluation at any time.</p> <p>Must be reevaluated at least once every 2 years (cannot be waived)</p>

For additional copies, visit the PaTTAN website at www.pattan.net or contact PaTTAN at 610-265-7321 or TTY 610-768-9723.