

HANOVER AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: DISPOSAL OF PROPERTY,
EQUIPMENT AND
TEXTBOOKS

ADOPTED: June 9, 2010

REVISED:

<p>1. Authority</p> <p>SC 707</p>	<p>706.1. DISPOSAL OF PROPERTY, EQUIPMENT AND TEXTBOOKS</p> <p>Unused and unnecessary lands and buildings which are declared not suitable for educational purposes shall be disposed of in accordance with Board policy.</p> <p>A majority of the Board shall adopt a resolution calling for the disposal of the unused and unnecessary land and/or building and stating the manner in which the lands and/or building shall be disposed in accord with law.</p> <p>School equipment which is declared not suitable for educational purposes shall be disposed of in the following manner:</p> <ol style="list-style-type: none">1. The Superintendent shall determine what equipment is not now, or in the foreseeable future, suitable for educational purposes. If the Superintendent deems the equipment to be unsuitable for any educational purpose and unrepairable, s/he shall recommend the method of disposal. If the item(s) is (are) suitable for resale, the following procedures shall be followed.2. A list of the equipment shall be compiled and a notice inserted in the legal newspaper at least once per week for three (3) weeks before the date of disposal of the equipment. At least one (1) notice of the sale shall be posted conspicuously in each of the areas comprising the school district, each school in the district and in the Business Manager's office.3. The terms and conditions of sale shall be clearly stated in the newspaper and notice of sale.4. The sale may be conducted by sealed bid and/or open bid and by item and/or lot. <p>The Superintendent shall determine what textbooks are no longer suitable and shall offer the textbooks gratis to district students, then gratis to other school districts. Remaining books may be disposed of through sale to a salvage yard and if a sale is not possible, the textbooks may then be discarded.</p>
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References:

School Code – 24 P.S. Sec. 707