

JANUARY 15, 2009

Hanover Area Junior/Senior High School
Hanover Township, Pennsylvania
January 15, 2009

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held in the Hanover Area Junior/Senior High School, on Thursday, January 15, 2009 at 7:05 P.M. The meeting was called to order by the Board President, Anthony Gagliardi.

PLEDGE OF ALLEGIANCE TO OUR FLAG

ROLL CALL OF BOARD MEMBERS

PRESENT: Anthony Gagliardi, President; David Evans, Vice-President; Evelyn Evans, Secretary; Peter Halesy, Lorraine Heydt, John J. Mahle, Jr, John Pericci, Frank J. Sorokach and Anthony Spinozza.

ABSENT: None

Evelyn Evans, Secretary, stated a Quorum was established.

OTHER PEOPLE PRESENT:

Mr. Anthony Podczasy, Superintendent; Mr. Joseph P. Kochuba, Business Administrator; Attorney Joseph J. Van Jura, Solicitor; and a number of citizens.

APPROVAL OF MINUTES:

It was moved by Anthony Spinozza, seconded by Frank Sorokach: To approve the following minutes:

Board of Education Reorganization Meeting
Board of Education Regular Meeting

December 2, 2008
December 2, 2008

January 15, 2009

BOARD VOTE: YES: D. Evans, E. Evans, Gagliardi, Halesey, Heydt, Mahle, Pericci, Sorokach, Spinozza. NO: None. ABSENT: None. Chair declared the motion carried.

REPORT OF COMMITTEES:

It was moved by Frank Sorokach, seconded by David Evans: To approve the following reports:

- Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of Wednesday, November 19, 2008.
- Wilkes-Barre Area Career and Technical Center School Board of Education-Joint Operating Committee Meeting Minutes of Monday, December 15, 2008.
- Wilkes-Barre Area Career and Technical Center School Board of Education-Joint Operating Committee Meeting Minutes of Monday, December 23, 2008.

BOARD VOTE: YES: D. Evans, E. Evans, Gagliardi, Halesey, Heydt, Mahle, Pericci, Sorokach, Spinozza. NO: None. ABSENT: None. Chair declared the motion carried.

REPORT OF THE SUPERINTENDENT:

Mr. Anthony Podczasy, Superintendent, reported just a reminder that this time tomorrow, due to the pending wind chills, we are under a two hour delay. The Act 80 Day that was scheduled is cancelled and re-scheduled for next Friday. Monday schools will be closed in observance of Martin Luther King Day and due to the snow days, the second marking period will end on Monday, January 26th.

Tonight I would like to acknowledge the nine men and women seated before you that comprise our Board of Education. In taking the initiative to serve their communities, the School Directors ensure that the decisions about public schools are made for the needs of the community and its children foremost in their minds.

January 15, 2009

These forward seeking individuals are committed to ensuring public schools remain a solid foundation for American democracy and serve a shining example for our young people to continue the excellent tradition of volunteerism that is a hallmark of our society. It gives the district great pleasure to present a small token of appreciation to all of our Board Members for always staying in tune with our students and the School District. Tokens of appreciation were given to:

Anthony Gagliardi	-	Board President
David Evans	-	Board Vice-President
Evelyn Evans	-	Board Secretary
Peter Halesey	-	Board Member
Lorraine Heydt	-	Board Member
John Mahle	-	Board Member
John Pericci	-	Board Member
Frank Sorokach	-	Board Member
Anthony Spinozza	-	Board Member
Attorney Joseph Van Jura		Board Solicitor
Joseph P. Kochuba	-	Business Administrator

This time the district is delighted to honor and recognize student achievements presented by Mr. Daniel Malloy, Assistant Secondary Principal.

Mr. Malloy stated it is my privilege once again to introduce you to not just one, but two of our "Students of the Month". In going over their biographies, there are a few items that stick out. Number one, as you might expect, as far as academics, they are both outstanding; ranking toward the top of their class. Both are members of the College Scholars Program, taking courses outside of the district and getting college credits, very forward thinking and very well accomplished. Both are members of the National Honor Society, Who's Who in Public Education, Who's Who Among High School Journalism Students, and the list goes on and on academically. Within the school, they are both involved in numerous programs. Our Key Club and Leo Club are both represented here tonight. Also, outside of the school district, in their own communities, they are involved in church and numerous programs. The one thing that stands out with these two fine students is their sense of community.

Our November "Student of the Month", Nicholas Klug, I actually got to know a few years ago in a round about way. Everyday I would see his face pop into the office. As quick as he popped in, he popped back out again. It quickly occurred to me, who is this young man coming into the office. Then I would see him come into the office and grab a bag from the counter and pop out again. Remember when we were in 7th grade, here is a young man, mom

January 15, 2009

works in the Principal's office, Well, at that time, he probably didn't think that was very cool. However, since then, he has made his way passed the counter and often spends his time talking to mom about academics and school. It is no surprise Nick is not only a wonderful student but an amazing young man. I would like to introduce you to our November "Student of the Month", Nicholas Klug.

Nicholas then gave a brief synopsis of his academic achievements while attending the Hanover Area School District. He also thanked all the teachers who voted for him. He extended his gratitude to the History Department, Dr. Schnee and Mr. Fisher for all their help in making his senior project a great success. Nicholas stated every teacher he had at Hanover Area has helped him in some way to become a well rounded student and the individual that he is today. They have made me confident and prepared me to graduate and further my education. This Fall I will be attending Susquehanna University to major in Creative Writing. But I would not have been able to do this without the guidance of my English teachers who have helped me discover that writing is something that I would like to do in my future. At this time I would like to extend my thanks to the Secretary in the Principal's Office, my mom, Michelle, my father, Larry, and my sister, Lauren.

Mr. Richard Gavlick, Representing the Student Council and the Leo Club, presented Nicholas Klug with tokens of appreciation for being selected as the "Student of the Month" for November. Congratulations and great job.

Mr. Malloy stated the "Student of the Month" for December also shares in the same community involvement and shared experiences I have mentioned earlier. I would like to introduce you to our December "Student of the Month", Kayla Milewski.

Kayla then gave a brief synopsis of her academic achievements while attending the Hanover Area School District. She participated in the Honors Classes, which gave her 12 credits towards her college education. Kayla was actively involved in many clubs and organizations. She was a member of the Book Club, Student Council, an officer for the Key Club, Treasurer of the National Honor Society, and Editor-in-Chief of the Yearbook. She thanked all the teachers who have helped her at Hanover Area, namely Mrs. Needle for teaching her to follow rules; Mrs. Domzalski for her love of English and as her National Honor Society Advisor; Mr. Biscontini for helping her apply to seven different colleges; Mrs. Holodick for preparing her for college Chemistry; and to Mr. Sipper for giving her the opportunity to serve as Editor-In-Chief of the Yearbook and attend the Yearbook Camp. Kayla gave a special thanks

to the three most important members of her family, which she proudly calls
January 15, 2009

her three mothers: her Aunt Mary, Cousin Michelle and her mother, Joan; for all their help, support, and encouragement they have given her throughout her years, which have made her the individual she is today.

Mr. Richard Gavlick, Representing the Student Council and the Leo Club, presented Kayla Milewski with tokens of appreciation for being selected as the “Student of the Month” for December. He also thanked Kayla for all her help in the Student Council and wished her success in her future plans.

Mr. President, that concludes the Superintendent’s Report.

It was moved by Frank Sorokach, seconded by Anthony Spinozza: To accept the Report of the Superintendent.

BOARD VOTE: YES: D. Evans, E. Evans, Gagliardi, Halesey, Heydt, Mahle, Pericci, Sorokach, Spinozza. NO: None. ABSENT: None Chair declared the motion carried.

RECOMMENDATIONS:

GENERAL:

It was moved by Anthony Spinozza, seconded by Frank Sorokach: To approve the following motions:

1. Approve the following Federal and State Grants for the 2008-2009 School Year from the Pennsylvania Department of Education:

Title I School Improvement	\$183,000
Lyndwood/Memorial School Improvement	

Title IID Competitive Grant	\$ 69,125
Enhancing Education Through Technology	

AED Alternative Education	\$15,132
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2. Approve the ESL Contract for Service Agreement with Luzerne

BOARD VOTE: (ON MOTIONS #1 AND #2 ABOVE) YES: D. Evans, E. Evans, Gagliardi, Halesy, Heydt, Mahle, Pericci, Sorokach, Spinozza.
NO: None. ABSENT: None Chair declared the motions carried.

FINANCIAL:

It was moved by Frank Sorokach, seconded by David Evans: To approve the following motions:

1. Acknowledge receipt and approval of Plancon, Part K, Project Refinancing, for the Issuance of General Obligation Notes, Series A of 2008 (Lease Number 080901 - \$3,180,000), .23% permanent reimbursable percent; to Refund a Portion of General Obligation Bonds, Series B of 2003 (Non-reimbursable), Series A of 2004 (Non-reimbursable) and Series C of 2006 (Lease Number 060901). (Exhibit F-1)
2. Acknowledge receipt and approval of Plancon, Part K, Project Refinancing, for the Issuance of General Obligation Notes, Series B of 2008 (Lease Number 083745 - \$1,550,000), 6.94% permanent reimbursable percent; to Refund a Portion of General Obligation Notes, Series B of 2004 (Lease Number 040901), Series A of 2006 (Non-reimbursable) and Series B of 2006 (Lease Number 063745). (Exhibit F-2)
3. Appoint DeHey McAndrew, LLC, to provide IRC Section 125 Administration, and Accounting and Reporting Services to the School District toward employee benefit plan design, as per Letter of Engagement. (Exhibit F-3)
4. Acknowledge approval of PDE-3074 (c) Form by the Pennsylvania Department of Education on November 24, 2008, for the repair of the heating and ventilation equipment which is controlled by an energy management system located in Lyndwood Elementary School, which was struck by lightning. (Exhibit F-4)

January 15, 2009

5. Acknowledge correspondence from Northeast Pennsylvania School Districts Health Trust regarding the issue of a credit to Hanover Area School District, for the December, 2008 premium, in the amount of \$211,566.11. (Exhibit F-5) (This credit has been recognized in the school district budget.)

6. Acknowledge the donation from Gabriel Metric Sr., of two (2) American Flags that were flown over the White House, for the Lee Park Elementary School and the Soccer Field at the Hanover Area Junior/Senior High School.

7. Acknowledge receipt of Don Wilkinson Agency, Inc., Statement of Cash Receipts and Disbursements related to Tax Collection Activities, for the Year Ended December 31, 2007. (Exhibit F-7)

8. Approve the reimbursement of \$55.00 to Lisa Tryba for medical payments made for her daughter, Felicia, who was injured in athletics. (Exhibit F-8)

9. Approve payment of the following Capital Projects Requisitions, as per Exhibit F-9:

Requisition #2008-2009-37-B	\$ 2,500.00
E I Associates (Feasibility Study of Lyndwood Elementary)	
Requisition #2008-2009-38-B	\$5,567.20
Topp Business Solutions (40% of DucoGlass Scanning Contract due upon installation of software into the equipment)	

10. Approve payment of the following legal fees: (Exhibit F-10)

<u>Professional Services Rendered</u>	
Attorney Joseph J. Van Jura	\$4,661.05
(for the period November 26, 2008 through January 6, 2009)	

January 15, 2009

11. Approve payment to N.R.G. Controls – North, Inc., in the amount of \$73,900.00, for the Lyndwood Repair/Replacement of FMCS System Equipment due to Lightning Damage – System Upgrade, from the General Fund. (Exhibit F-11)

12. Approve the refund of 2008 School District Real Estate Taxes, to the following: (Exhibit F-12)

Sherry A. Dalessandro 610 Main Street Hanover Township, PA 18706-2109	\$1,840.80 (Abatement #28199)
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Sheldon and Mary Ann Everhart 134 Lyndwood Avenue Hanover Township, PA 18706-5451	\$ 52.05 (Abatement #26358)
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13. Approve payment to Zavada and Associates, Certified Public Accountants, for the balance due on the audit of financial statements for the year ended June 30, 2008, in the amount of \$6,600.00, as per Exhibit F-13.

14. Approve refund to Mildred Luba, Hanover Township Tax Collector, in the amount of \$449.09, due to a returned check, as per Exhibit F-14

15. Approve the Resolution (amended) in accordance with Act 1. (Exhibit F-15) (Informational: School Taxbase Summary Report from the Luzerne County Assessment Office – Exhibit 15a) NOTE: This Resolution must be re-approved because Luzerne County did not send out the Summary and Re-assessment totals to the School District until January 5, 2009.

16. Approve the Financial Reports as listed below:

- | | |
|---|---------------|
| a. Data Processing | DP-1 to DP-12 |
| b. Food Service Fund | FS-1 to FS-8 |
| c. General Fund | GF-1 to GF-18 |
| d. Junior/Senior High School Activity Fund | JS-1 to JS-7 |
| e. P.S.D.L.A.F. Account | PS-1 to PS-11 |
| f. Real Estate Escrow Account | RE- 1 |
| g. E.S.E.A. Title I Account/Federal Projects Account/
State Grants Account | FP-1 to FP-20 |
| h. <u>OTHER FINANCIAL REPORTS:</u> | |

William H. & Ruth W. Young Scholarship Fund SC-1 to SC-6
January 15, 2009

17. Approve the General Fund Budgetary Transfers as of June 30, 2008, as per Exhibit F-17.
18. Approve the Resolution to put a program in place which would purchase the current delinquent tax claims through June 30, 2007, prior years and fiscal year ending June 30, 2008, and purchase the school district's 2009 Tax Claims, in an amount estimated not to exceed \$1,100,000.00 and its anticipated 2010 Tax Claims, in an amount estimated not to exceed \$1,100,000. (Exhibit F-18)
19. Approve the UGI Utility Choice Program Contracts for the following electric accounts: #611710812504, #611704831307, #611708250002, and #611707589705, as per Exhibit F-19.
20. Approve request from the Tax Collectors for the following compensation, beginning with the collection of the 2010 School District Taxes:
(Exhibit F-20)

Real Estate Tax Collection	\$3.50 per tax bill
Real Estate Tax Collection Installment Payment	\$3.50 per installment
Per Capita Tax Collection	\$1.50 per tax bill
Land Return Service	\$2.50 per tax bill

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #20 ABOVE) YES:
D. Evans, E. Evans, Gagliardi, Halesy, Heydt, Mahle, Pericci, Sorokach,
Spinozza. NO: None. ABSENT: None. Chair declared the motions carried.

PERSONNEL:

It was moved by Frank Sorokach, seconded by David Evans: To approve the following motions:

1. Approve the third and final reading of the Behavior Support Students with Disabilities Board Policy. (Exhibit P-1)

January 15, 2009

2. Approve Unpaid Leave of Absence for Shannon Falcheck, Secondary Science Teacher, beginning the second semester for the remainder of the 2008-2009 School Year. (Exhibit P-2)
3. Approve stipend of \$2,500 for Deidre Mooney, Pupil Services Secretary, for training of new personnel.
4. Approve a medical sabbatical leave for Patricia Sirak, Elementary Teacher, for the 2nd semester of the 2008-2009 School Year. (Exhibit P-4)
5. Approve the contract extension for Mr. Anthony P. Podczasy, Superintendent of Schools, effective through February 1, 2014.
6. Approve the following Substitute Teacher(s) to the 2008-2009 Substitute Teacher List:

Ryan Kearney	History
Matthew Malloy	Art K-12
Eric Mathes	Health and Physical Education
7. Appoint Linda Brown as Substitute Per-Diem Food Service Worker for the 2008-2009 School Year.
8. Appoint Cynthia Metric as Substitute Special Education Paraprofessional for the 2008-2009 School Year.
9. Authorize the bond at the Wilkes-Barre Area Career and Technical Center for the H.V.A.C. Project.
10. Accept, with regret, the resignation of Peter Halesey as Luzerne Intermediate Unit 18 Board Representative, effective January 15, 2009.
11. Appoint Anthony Spinozza as Luzerne Intermediate Unit 18

Representative, effective January 16, 2009 to June 30, 2010.

January 15, 2009

12. Appoint David Evans as Wilkes-Barre Area Career and Technical Center Representative for the term of December, 2008 to December, 2011.
13. Appoint John Mahle Jr. as Alternate Wilkes-Barre Area Career and Technical Center Representative for the term December, 2008 to December, 2011.
14. Appoint Geoffrey Davis to Cleaner Position #1A and #1 at Lyndwood Elementary School as per the H.A.E.S.P.A. Contract, effective January 16, 2009.
15. Amend motion of December 2, 2008 to read appoint Heather Bednarski as Elementary Teacher at a salary of B, Step 1, \$37,747, prorated, effective December 3, 2008.
16. Appoint Caitlin Pink as a Long-Term Substitute Secondary Science Education Teacher for the second semester of the 2008-2009 School Year at a salary of B, Step 1, \$37,747 (prorated), with benefits.
17. Appoint Lynne Seroka as Title I School Improvement Reading Specialist at a salary of B, Step 1, \$37,747, prorated, plus benefits. Part-time position will begin January 20th for the remainder of the 2008-2009 School year to be funded through the Title I School Improvement Grant.
18. Appoint Joseph Van Jura as Open Records Officer at a salary of \$13,000, plus benefits, effective January 1, 2009.
19. Appoint/re-appoint the following Extra-Curricular Personnel, as recommended by the Athletic Director, for the 2008-2009 School Year:

Leonard Krygier	7 th Grade Girls Basketball	\$2,829
David Kuhl	Asst. Varsity Wrestling	\$3,136
Kyle Stair	Jr. High Wrestling	\$2,829

January 15, 2009

20. Approve Joe Alberola, Supervisor of Buildings and Grounds, to attend ASHRAE Engineering Conference in Chicago, Illinois, in January of 2009. (No expense to the district.)

Mr. John Mahle stated Mr. President, on behalf of myself and I know the rest of the Board also, would like to thank Mr. Peter Halsey for serving 22 years on the Luzerne Intermediate Unit #18 Board. He has done a lot for our District and we would just like to thank him.

Mr. Halsey replied, thank you.

President Anthony Gagliardi also stated, good job Pete.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #20 ABOVE)

YES: D. Evans, E. Evans, Gagliardi, Halsey, Heydt, Mahle, Pericci, Sorokach, Spinozza. NO: None ABSENT: None. Chair declared the motions carried.

NEW BUSINESS:

NONE

OLD BUSINESS:

NONE

RECOGNITION OF VISITORS:

Mr. Frank Ciavarella, Jr. asked on the general recommendations, the Title I School Improvements, what kind of improvements is that for?

Mrs. Joanne Basar, Federal Programs Director, replied Title I School Improvements is specifically geared towards raising student achievements.

Mr. Ciavarella replied he wasn't sure if it was for re-carpeting, new windows

or a new roof. Thank you.

January 15, 2009

A mother of an 8th grader at Memorial Elementary in the Life Skills Class wanted to know how hard the Board is working on putting a room in the High School for Life Skills, so he doesn't have to go away to another school? She said she knows Deb Popson is working on it.

Mr. Podczasy replied we are doing everything we can to keep it here. No decisions have been made yet.

FUTURE MEETINGS:

Board Work Session

Monday, February 2, 2009

Regular Monthly Meeting

Thursday, February 5, 2009

ADJOURNMENT:

It was moved by Anthony Spinozza, seconded by John Mahle: To adjourn the Regular School Board Meeting at 7:30 P.M.

BOARD VOTE: YES: D. Evans, E. Evans, Gagliardi, Halesey, Heydt, Mahle, Pericci, Sorokach, Spinozza. NO: None. ABSENT: None. Chair declared the motion carried.

ATTEST: _____, Secretary

Evelyn Evans
Hanover Area School Board

