

**Hanover Area School District
Board of Education**
*Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706*

**Board of Education Regular Meeting
Thursday, September 6, 2007**

Board of Education

John J. Mahle, Jr., President

Anthony Gagliardi, Vice-President	Evelyn Evans, Secretary
David J. Evans	Peter Halesey
Lorraine Heydt	David A. Shipula
Frank J. Sorokach	Anthony Spinozza

Attorney Joseph J. Van Jura, School Solicitor

District Administration

Anthony Podczasy, Superintendent
Joseph P. Kochuba, C.P.A., Business Administrator

Board Representatives

David J. Evans	• Wilkes-Barre Area Vocational-Technical School
Peter M. Halesey	• Luzerne Intermediate Unit 18 School Board
John J. Mahle	• Alternate WBAVTS
David A. Shipula	• Past President - PA School Boards Association
	• Professional Standards & Practices Commission
	• State Charter School Appeal Board
	• PSBA Insurance Trust
	• PA School District Liquid Asset Fund
Lorraine Heydt	• PA School Board Association Legislation

1. Call to Order
2. Minutes / Committee Reports
3. Superintendent's Report
4. Agenda Recommendations – **General**
5. Agenda Recommendations – **Financial**
6. Agenda Recommendations – **Personnel**
7. Future Meetings

*Hanover Area School District
Board of Education Regular Meeting
Thursday, September 6, 2007*

APPROVAL OF MINUTES:s

It was moved by: _____

Seconded by: _____

To approve the following minutes: *AYES:* _____ *NOES:* _____

- *Regular Meeting of August 9, 2007*

REPORT OF COMMITTEES:

It was moved by: _____

Seconded by: _____

To approve the following reports: *AYES:* _____ *NOES:* _____

- *Luzerne Intermediate Unit #18 Board of School Directors Regular Meeting of Wednesday, June 27, 2007.*

- *Luzerne Intermediate Unit #18 Board of School Directors Reorganization Meeting of Wednesday, June 27, 2007.*

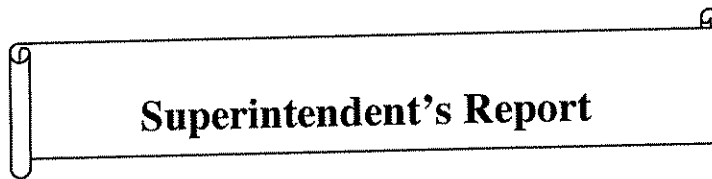
*Hanover Area School District
Board of Education Regular Meeting
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It was moved by: _____

Seconded by: _____

To approve the following report(s):

AYES: _____ *NOES:* _____



Opening of Schools

Honoring of District Retirees

<i>Karen Baranoski</i>	<i>Teacher</i>
<i>Leslie Brezinski</i>	<i>Teacher</i>
<i>Paulette Ricketts</i>	<i>Teacher</i>
<i>Claire Stephens</i>	<i>Teacher</i>

Honor 2006-2007 Excellence in Teaching Recipients

<i>Paul Martinez</i>	<i>Elementary</i>
<i>Marie Guesto</i>	<i>Secondary</i>

Federal/State Programs Review

*Hanover Area School District
Board of Education Regular Meeting
Thursday, September 6, 2007*

GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

1. Approve from the Department of Education the following Federal Programs Consolidated Applications for the 2007-2008 school year:

Project 090080180	Dual Enrollment Grant	\$23,096
Project 77108	Educational Asst. Program	\$68,532
Project 100080180	Safe/Drug Free Schools	\$13,289
Project 00908	PA Accountability Block Grant	\$359,226
Project SSS08	Science It's Elementary	Funds managed by PDE

2. Approve the "Agreement for Prevention/Education Services" for the 2007-2008 school year between the Hanover Area School District and Wyoming Valley Drug & Alcohol Drug Services. (Exhibit G-2)

3. Approve Letter of Agreement, Appendix A between the Hanover Area School District and the Children's Service Center of Wyoming Valley, Inc. for the 2007-2008 school year. (Exhibit G-3)

4. Approve agreement with Geisinger Health System to provide physician coverage needs for athletics and the student body according to Exhibit G-4 and a contract to be approved by the solicitor.

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
THURSDAY, SEPTEMBER 6, 2007**

**RECOMMENDATIONS:
FINANCIAL:**

It was moved by _____, seconded by _____,
to approve the following motions: **AYES:** **NOES:**

1. Approve payment of the following Capital Projects Requisitions, as per Exhibit F-1:

<u>Requisition #2007-2008-5-B</u>		
American Asphalt Paving Company	Crack Sealing and Overlay to Existing Tennis Court	\$74,046.00
<u>Requisition #207-2008-6-B</u>		
CM3 Building Solutions	Energy Conservation Project	\$417,288.00

2. Approve payment of the following legal fee: (Exhibit F-2)

<u>Professional Services Rendered</u>	
Attorney Joseph Van Jura (for the period August 1, 2007 through August 29, 2007)	\$ 3,315.20

3. Approve the budgeted donation of \$2,000.00, to Osterhout Free Library of Wilkes-Barre. (Exhibit F-3)

4. Approve the Financial Reports as listed below:

a. Data Processing	DP-1 to DP-10
b. Food Service Fund	FS-1 to FS-5
c. General Fund	GF-1 to GF-62
d. Junior/Senior High School Activity Fund	JS-1 to JS-5
e. P.S.D.L.A.F. Account	PS-1 to PS-6
f. Real Estate Escrow Account	RE-1
g. E.S.E.A. Title I Account/Federal Projects Account/ State Grants Account	FP-1 to FP-11
h. <u>OTHER FINANCIAL REPORTS:</u> William H. & Ruth W. Young Scholarship Fund	SC-1 to SC-6

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
THURSDAY, SEPTEMBER 6, 2007**

**RECOMMENDATIONS:
FINANCIAL:**

**It was moved by _____, seconded by _____,
to approve the following motions: AYES: NOES:**

5. Approve Limited Termite Service Warranty Agreement with Ehrlich Pest Control for a three (3) year agreement (August, 2007 to July, 2010) in the amount of \$2,251.88, for Hanover Area Memorial Elementary School. (Exhibit F-7)

6. Award the Bid for the Sale of a 1990 Chevrolet 8-cylinder pick-up truck with a western plow in "as is" condition, to L.A.G. Transport and Recovery, Inc., in the bid amount of \$1,620.00. (Exhibit F-8)

7. Acknowledge the donation to the High School Activity Fund, from the Luzerne County Solid Waste Management Department, in the amount of \$750.00, in appreciation for the districts assistance to the 2007 Summer Recycling Programs. (Exhibit F-9)

8. Approve Resolution No. 9-6-2007, abating all prior and delinquent school taxes for 223 Chestnut Street, Sugar Notch, PIN #J9SW1007006, which is now owned by Sugar Notch Borough, as per Exhibit F-10.

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

Attorney update from Joseph Van Jura, School Solicitor

1. Accept, with regret, the resignation of Justine M. Vukson, Secondary Spanish Teacher. (Exhibit P-1)

2. Accept, with regret, the resignation of Carl Jaslar, Custodian, effective July 25, 2007. (Exhibit P-2)

3. Accept, with regret, the resignation of Mary C. Stinson, Health Room Assistant. (Exhibit P-3)

4. Accept, with regret, the retirement of Jack Griffiths, Assistant Elementary Principal, effective March 8, 2008. (Exhibit P-4)

5. Accept, with regret, the retirement of Dennis Puhalla, Assistant Elementary Principal, effective June 30, 2008. (Exhibit P-5)

6. Accept, with regret, the resignation of Larry Clemons, Cleaner, effective September 5, 2007. (Exhibit P-6)

7. Accept, with regret, the resignation of Debra Pac, Enabler, effective August 21, 2007. (Exhibit P-7)

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

8. Appoint/re-appoint the following Extra Curricular personnel, as recommended by the Athletic Director, for the 2007-2008 school year:

Kimberly Kunec	Jr. High Cross Country	\$2,087
William Kunec	Asst. Jr. High Cross Country	\$750
Robert Mackunis	Jr. High Field Hockey	\$1,700

9. Approve tenure for the following Professional Employees:

Ann Marie Ashton
Erica Centak
Nicole Hummer
Maureen Kayrish
Elizabeth Kunec
Benjamin Murphy
Sharon Pericci
April Wrubel

10. Approve the Substitute Teacher List for the 2007-2008 school year.
(Exhibit P-10)

11. Approve for payroll purposes the Professional salaries as per the existing HAEA Contract. (Exhibit P-11)

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

12. Appoint the following Substitute Per-diem Instructional/Personal Care Aides for the 2007-2008 school year:
Anne M. Makarewicz
Judith A. McGavin
Lynn R. Vitale

13. Approve Deborah Yatko, Secondary Learning Support Teacher to take October 4th and October 5th, 2007 as Unpaid Days. (Exhibit P-13)

14. Approve Selina McHugh as Substitute Per-diem Cleaner for the 2007-2008 school year.

15. Approve the following Mentor Teachers for the 2007-2008 school year at a stipend of \$250:

Maura Casey	Susan Pointek
Amanda Evans	Susan Pointek
Brian Keating	Amy Hummer
Marisa Langan	Joette Anthony
Loni Morgan	Heather Balasavage
Pamela Quaglia	Michelle Kotchick
Nicole Kotula	Ryan Purdy
Jeffrey DeRocco	Christine Shipula

16. Appoint Nicole M. Kotula as Secondary Spanish Teacher at a salary of B, Step 1, and \$34,196.

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It was moved by: _____

Seconded by: _____

To approve the following motions: *AYES:* _____ *NOES:* _____

17. Appoint Renee Benavage as Secondary Educational Assistance Program Instructor at a salary M, Step 1, \$40,480. (Salary to be supported by the 2007-2008 Educational Assistance Program Grant)

18. Approve engagement with Marshall, Dennehey, Warner, Coleman & Goggin Law Firm with respect to Special Education issue. (Exhibit P-18)

19. Appoint Louis Thomas to Cleaner Position #2A (4 hours) at the Junior-Senior High School at a salary of \$7.50/hour, no benefits, as per the HAESP Contract.

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NEW BUSINESS:

OLD BUSINESS:

FUTURE MEETINGS:

Board Work Session

Tuesday, October 9, 2007

Regular Monthly Meeting

Thursday, October 11, 2007